

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	
1. FROM (Agency or establishment) AMERICAN BATTLE MONUMENTS COMMISSION	
2. MAJOR SUBDIVISION	
3. MINOR SUBDIVISION	
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE
Ria Voigt	(202) 761-0533

LEAVE BLANK (NARA use only)	
JOB NUMBER N1-117-96-1	
DATE RECEIVED 9-28-95	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
DATE	ARCHIVIST OF THE UNITED STATES
1-24-96	John W. Carl

6. AGENCY CERTIFICATION		
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>4</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,		
<input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.		
DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
27 Sep 95	LTC Ernest R. Morgan III	Chief, Admin., Logistics, Information Management

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p><b>PHOTOGRAPHIC RECORDS.</b></p> <p>Still photographs, including negatives, prints, and slides, of American military cemeteries overseas. Includes photographs of grounds, buildings, sculpture, artwork, chapels, dedication and commemoration ceremonies, tablets of the missing, as well as substantive Commission activities, significant personalities and events. Encompasses period 1923 to the present.</p> <p>a. Washington, DC Office:</p> <p>1) Copy negatives (black and white and color). Arranged alphabetically by cemetery, then by category and chronologically thereunder.</p> <p><u>TEMPORARY.</u> Destroy when no longer needed for administrative use.</p> <p>2) Prints (black and white and color). Arranged alphabetically by cemetery, then by category and chronologically thereunder. Also includes a finding aid for each cemetery, arranged by category and chronologically thereunder.</p>		

FEB - 7 1996 MIV  
 Copy to: Agency NNE  
 NNT NIA  
 NNS

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	<p>Total volume: Approximately 22 cubic feet.</p> <p><u>PERMANENT</u>. Cut off every 5 years. Transfer (1) one complete set of prints for the years 1923 through 1995 to the National Archives by the year 2000. Thereafter, transfer to the National Archives in 10 year blocks when the oldest print is 15 years old.</p> <p>3) Copy Slides (black and white and color). Arranged alphabetically by cemetery.</p> <p><u>TEMPORARY</u>. Destroy when no longer needed for administrative use.</p> <p>b. Overseas Offices:</p> <p>1) Original negatives, slides and transparencies (black and white and color). Arranged alphabetically by cemetery, then by category and chronologically thereunder. Total volume: Approximately 20 cubic feet.</p> <p><u>PERMANENT</u>. Cut off every 5 years and segregate black and white from color. Transfer (1) one complete set of black and white and (1) one complete set of color negatives for years 1923 through 1995 to the National Archives by the year 2000. Thereafter, transfer to the National Archives in 10 year blocks when the oldest negative is 15 years old.</p> <p>2) Prints (black and white and color). Arranged alphabetically by cemetery, then by category and chronologically thereunder.</p> <p><u>TEMPORARY</u>. Destroy when no longer needed for administrative use.</p> <p>3) Copy slides (black and white and color). Arranged alphabetically by cemetery.</p> <p><u>TEMPORARY</u>. Destroy when no longer needed for administrative use.</p>		

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2.	<p>Photographic prints, negatives, slides, and transparencies of an historically insignificant nature; photographs of subjects and activities not directly related to Commission operations; and photographs that are technically inferior, or not needed for adequate documentation of subjects covered under Item 1.</p> <p><u>TEMPORARY</u>. Destroy when no longer needed for administrative use.</p>		
3.	<p>Gravesite negatives (1940s). Arranged alphabetically by cemetery and alphabetically by name thereunder. Total volume: approximately 56 cubic feet.</p> <p>Black and white negatives, 4" x 5," of individual gravesites in American military cemeteries overseas. Each negative depicts the grave marker, either a white cross or a Star of David, inscribed with the name, rank, military unit, home State, and date of death of person.</p> <p><u>TEMPORARY</u>. Retain in agency space. Destroy when no longer needed for administrative use.</p>		
4.	<p>Color photo-lithographs. 24 items.</p> <p>Color lithographs, measuring 14" x 17," of each of the 24 U.S. military cemeteries overseas.</p> <p><u>PERMANENT</u>. Transfer (2) two copies of each lithograph to the National Archives immediately upon approval of this schedule.</p>		
5.	<p>Korean War Veterans Memorial Designs (1986-1991). 40 items.</p> <p>The American Battle Monuments Commission served as the administrative support agency to the Korean War Veterans Memorial Advisory Board. Includes designs of rejected drawings submitted by architects during the design competition for the memorial.</p> <p>a. Original drawings. 30" x 40"</p>		

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	<p><u>TEMPORARY</u>. Destroy when no longer needed for reference.</p> <p>b. Color slides.</p> <p><u>PERMANENT</u>. Transfer to the National Archives immediately upon approval of this schedule.</p>		