

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO	N1-121-91-3
1. FROM <i>(Agency or establishment)</i> General Services Administration		DATE RECEIVED	10/2/91
2. MAJOR SUBDIVISION Office of Administration		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION Information Management Division		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
4. NAME OF PERSON WITH WHOM TO CONFER <i>Charlene Heeter</i>	5. TELEPHONE EXT 501- 2694 0669	DATE	10/28/91
6. CERTIFICATE OF AGENCY REPRESENTATIVE		ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached; or is unnecessary

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> MARY CUNNINGHAM	DATE 10/2/91	D. TITLE GSA RECORDS OFFICER
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7. ITEM NO	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
	ARTS AND HISTORIC PRESERVATION PROGRAM RECORDS See attached list for closed series one-time authorizations for transfer to the National Archives.		

Copies sent to agency, NN-W, NNS, NNT 11/27/92

ARTS AND HISTORIC PRESERVATION PROGRAM RECORDS

1. Art-in-Architecture (A-I-A) program records.
1972 Art inventory of artworks located in federal facilities.
 - a. Survey response forms, lists, registers and related materials.
DISPOSITION: **Permanent**.
Transfer immediately to the National Archives.

Closed Series: .5 cu. ft.
 - b. Photographs, color transparency slides, and negatives of paintings, murals, three-dimensional art.
DISPOSITION: **Permanent**.
Transfer to the National Archives Jan. 1, 2006.

Closed Series: 3.5 cu. ft.
2. Photographs of building ornament, drawings, plans, and other materials related to the construction of federal buildings, 1932-50.

DISPOSITION: **PERMANENT**.
Transfer immediately to the National Archives. Materials found to be duplicative, fragmentary or disposable under the GRS or an approved NARA job may be destroyed during archival processing without further notification to the agency.

Closed Series: 1.5 cu. ft.