INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-121-91-003

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

During a comprehensive rescheduling effort beginning in 2016 and culminating in 2019. All authorities on this schedule were superseded by this body of disposition authorities.

Office of General Counsel Records (269.2) DAA 0269 2016 0001
Budget, Finance, and Contractor Management Program Records (269.3) DAA 0269 2016 0004
Office of the Inspector General (269.4) DAA 0269 2015 0002
Civilian Board of Contract Appeals Program Records (269.5) DAA 0269 2016 0002
Professional Services To and With Other Agencies (269.6) DAA 0269 2016 0012
Internal Information Technology Services to GSA (269.7) DAA 0269 2016 0011
Program Management Records (269.11) DAA 0269 2016 0006
Communications Records (269.12) DAA 0269 2016 0007
Legislative and Congressional Affairs Records (269.13) DAA 0269 2016 0008
Audit Resolution Program Records (269.14) DAA 0269 2016 0003
Customer Service / Business Development Records (269.15) DAA 0269 2016 0013
Human Resources Program Records (269.16) DAA 0269 2016 0009
Security Records (269.17) DAA 0269 2016 0010
Public Building Service Records DAA 0121 2015 0001

Date Reported: 04/02/2019

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE
REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)
   General Services Administration

2. MAJOR SUBDIVISION
   Office of Administration

3. MINOR SUBDIVISION
   Information Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
   Charlene Heeter

5. TELEPHONE EXT
   501-2064

6. CERTIFICATE OF AGENCY REPRESENTATIVE
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency’s records, that the records proposed for disposal in this Request of ________ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

   A GAO concurrence □ is attached; or □ is unnecessary

   B. DATE
     Mary Cunningham
     GSA Records Officer

   7 ITEM NO

   8 DESCRIPTION OF ITEM
      (With Inclusive Dates or Retention Periods)

   9 CRS OR SUPERSEDEd JOB CITATION

   10 ACTION TAKEN (NARS USE ONLY)

   ARTS AND HISTORIC PRESERVATION PROGRAM RECORDS

   See attached list for closed series one-time authorizations for transfer to the National Archives.

   Copy sent to agency NN-W, NNS, NNI 11/27/92

STANDARD FORM 115 (REV.8-83)
Prescribed by GSA
36 CFR 1228.62
ARTS AND HISTORIC PRESERVATION PROGRAM RECORDS

   a. Survey response forms, lists, registers and related materials.
      DISPOSITION: Permanent.
      Transfer immediately to the National Archives.

      Closed Series: .5 cu. ft.

   b. Photographs, color transparency slides, and negatives of paintings, murals, three-dimensional art.
      DISPOSITION: Permanent.
      Transfer to the National Archives Jan. 1, 2006.

      Closed Series: 3.5 cu. ft.

2. Photographs of building ornament, drawings, plans, and other materials related to the construction of federal buildings, 1932-50.

   DISPOSITION: Permanent.
   Transfer immediately to the National Archives. Materials found to be duplicative, fragmentary or disposable under the GRS or an approved NARA job may be destroyed during archival processing without further notification to the agency.

   Closed Series: 1.5 cu. ft.