Schedule Number:  **N1-122-96-005**

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Explanation / Description:

This schedule was for immediate transfer to NARA or disposal.

Transfer to NARA took place. See ARC Identifier 23869572.

Transfer number 122-82-15 does not exist in ARCIS Legacy Data. This means the transfer to NARA of the permanent material and disposal of the temporary material, once at WNRC under transfer number W-122-82-15 is far in the past. Disposal of temporary material can be safely assumed.

Date Reported:  06/02/2020
Federal Trade Commission


This schedule covers previously unscheduled FTC records maintained at the Washington National Records Center as Accession 122-820015, boxes 1-29.


WNRC Accession Number 122-820015, box 1(partial), box 2 (partial).

Briefing books containing background information, staff studies, reports, memoranda and recommendations prepared for twelve Commission policy review sessions. Arranged alphabetically by review session topic. Volume: c.1 cubic foot.

PERMANENT. Transfer to the National Archives upon approval of the schedule.
<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION OF ITEM AND PROPOSED DISPOSITION</th>
<th>9. GRS OR SUPERSEDED JOB CITATION</th>
<th>10. ACTION TAKEN (NARA USE ONLY)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.</td>
<td>OPPE Studies, 1978-1981. WNRC Accession Number 122-820015, box 1 (partial), box 2 (partial). Studies produced by FTC staff, outside contractors, or in conjunction with other agencies relating to various aspects of FTC programs undergoing OPPE study. Arranged by study. Volume: c. .5 cubic feet. <strong>PERMANENT.</strong> Transfer to the National Archives upon approval of the schedule.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
6. **OPPE Correspondence, 1970-1977.**  
WNRC Accession Number 122-820015, box 3 (partial).

Copies of outgoing correspondence prepared by OPPE for the signature of the Director or the Chairman. Arranged chronologically. Volume: c. 25 cubic feet.

**PERMANENT.** Transfer to the National Archives upon approval of the schedule.

7. **Director's Files, 1974-1975.**  
WNRC Accession Number 122-820015, box 3 (partial).


**PERMANENT.** Transfer to the National Archives upon approval of the schedule.

8. **OPPE Subject Files, 1971-1981.**  
WNRC Accession Number 122-820015, box 3 (partial), box 4 (partial), boxes 5-6.

Memoranda, correspondence, studies and reports arranged by subject. Includes files on policy planning, 5 year plans, and 1973 national survey. Arranged by topic. Volume: c. 3 cubic feet.

**PERMANENT.** Transfer to the National Archives upon approval of the schedule.

9. **Regional Offices Policy Planning Reports, 1972.**  
WNRC Accession Number 122-820015, box 7.

Memoranda, correspondence, reports, guidelines and studies relating to FTC regional office reporting on areas of traditional regional enforcement activity. Arranged by topic. Volume: 1 cubic foot.

**PERMANENT.** Transfer to the National Archives upon approval of the schedule.
<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION</th>
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</thead>
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<tr>
<td>10.</td>
<td>OPPE Studies, Briefing Books, and Issues Papers, 1978-1981. WNRC Accession Number 122-820015, boxes 10-29. Duplicate copies (non-record) of OPPE studies, issues papers, briefing books and workshop materials. (Record copies are found in boxes 1-2). Arranged by topic. Volume: 20 cubic feet. <strong>TEMPORARY.</strong> Destroy upon approval of the schedule. Note: Records already approved for disposal under the General Records Schedules, as well as routine, fragmentary, and nonrecord materials, may be destroyed during archival processing.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
AGREEMENT TO TRANSFER RECORDS TO THE NATIONAL ARCHIVES OF THE UNITED STATES

1. INTERIM CONTROL NO. (NARA Use Only)

AGREEMENT

The records described below and on the attached pages are deposited in the National Archives of the United States in accordance with 44 U.S.C. 2107. The transferring agency certifies that any restrictions on the use of these records are in conformance with the requirements of 5 U.S.C. 552 in accordance with 44 U.S.C. 2108, custody of these records becomes the responsibility of the Archivist of the United States at the time of transfer of the records. It is agreed that these records will be administered in accordance with the provisions of 44 U.S.C. Chapter 21, 36 CFR XII, 36 CFR Part 1256, and such other rules and regulations as may be prescribed by the Archivist of the United States (The Archivist). Unless specified and justified below, no restrictions of the use of these records will be imposed other than the general and specific restrictions on the use of records in the National Archives of the United States that have been published in 36 CFR Part 1256 or in the Guide to the National Archives of the United States. The Archivist may destroy, donate, or otherwise dispose of any containers, duplicate copies, unused forms, blank stationery, nonarchival printed or processed material, or other non-record material in any manner authorized by law or regulation. Without further consent, the Archivist may destroy deteriorating or damaged documents after they have copied in a form that retains all of the information in the original document. The Archivist will use the General Records Schedule and any applicable records disposition schedule (SF 115) of the transferring agency to dispose of nonarchival materials contained in this deposit.

2A. AGENCY APPROVAL

Signature __________________________ Date __________

2B. NAME, TITLE, MAILING ADDRESS

Name: __________________________ Title: __________________________ Address: __________________________

3A. NARA APPROVAL

Signature __________________________ Date __________

3B. NAME, TITLE, MAILING ADDRESS

Name: __________________________ Title: __________________________ Address: __________________________

RECORDS INFORMATION

4A. RECORDS SERIES TITLE

Records of the Office of Policy Planning and Evaluation

4B. DATE SPAN OF SERIES

1971-1981

5A. AGENCY OR ESTABLISHMENT

Federal Trade Commission

5B. AGENCY MAJOR SUBDIVISION

Office of Policy Planning and Evaluation

5C. AGENCY MINOR SUBDIVISION


5D. UNIT THAT CREATED RECORDS


5E. AGENCY PERSON WITH WHOM TO CONFER ABOUT THE RECORDS

Name: John Paul Deley
Tel Phone Number: (202)326-2065

6. DISPOSITION AUTHORITY

N1-122-96-5

7. IS SECURITY CLASSIFIED INFORMATION PRESENT?

_X__ NO ___YES

LEVEL: Confidential __ Top Secret

SPECIAL MARKINGS: RD/FRD SCI NATO Other

INFORMATION STATUS: Segregated Declassified

8. CURRENT LOCATION OF RECORDS

Agency (Complete 8A only) __X__ Federal Records Center (Complete 8B only)

8A. ADDRESS:

8B. FRC ACCESSION NUMBER

WRNC 122-820015

CONTAINER NUMBERS

1-9

FRC LOCATION

begin at 3/31/193/2

9. PHYSICAL FORMS

_X__ Paper Documents ___ Posters

_X__ Paper Publications ___ Maps and Charts

__ Microfilm/Microfiche ___ Arch/Eng Drawings

__ Electronic Records ___ Motion/Sound/Video

__ Photographs ___ Other (specify):

10. VOLUME: CONTAINERS:

Cu.Mfr.: Cu. Ft.: 9 Number: 9 Type: FRC

11. DATE RECORDS ELIGIBLE FOR TRANSFER TO THE ARCHIVES

ASAP

12. ARE RECORDS FULLY AVAILABLE FOR PUBLIC USE?

_X__ YES ___NO (If no, attach limits on use and justification)

13. ARE RECORDS SUBJECT TO THE PRIVACY ACT?

___YES ___NO (If yes, cite Agency System Number and Federal Register volume and page number of most recent notice and attach a copy of this notice.)

14. ATTACHMENTS

Agency Manual Except ___ Listing of Records Transferred

Additional Description ___ NA Form 14097 or Equivalent

Privacy Act Notice ___ Microform Inspection Report

Other (specify): ___ SF(s) 135

15. SHIPPING INSTRUCTIONS TO AGENCIES/REMARKS REGARDING DISPOSITION

RG

16. RECORDS ACCEPTED INTO THE NATIONAL ARCHIVES OF THE UNITED STATES

Signature __________________________ Date __________

17. NATIONAL ARCHIVES ACCESSION NO.

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

SF 258 (9/95)

Prescribed by NARA 36 CFR 1228