

## Request for Records Disposition Authority

Records Schedule Number      DAA-0134-2013-0006  
Schedule Status                Approved  
  
Agency or Establishment        Surface Transportation Board  
Record Group / Scheduling Group   Records of the Interstate Commerce Commission  
Records Schedule applies to    Major Subdivision  
Major Subdivision                Office of Economics  
Schedule Subject                 Audit Workpapers  
Internal agency concurrences will be provided    No

### Background Information

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

### GAO Approval

## Outline of Records Schedule Items for DAA-0134-2013-0006

Sequence Number	
1	Audit Workpapers Disposition Authority Number: DAA-0134-2013-0006-0001

## Records Schedule Items

Sequence Number	
1	<p><b>Audit Workpapers</b></p> <p>Disposition Authority Number      DAA-0134-2013-0006-0001</p> <p><b>Workpapers that support the Boards's audit programs.</b></p> <p>Final Disposition                      Temporary</p> <p>Item Status                                Active</p> <p>Is this item media neutral?            Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?          Yes</p> <p>Do any of the records covered by this item exist as structured electronic data?                              Yes</p> <p><b>Disposition Instruction</b></p> <p>Cutoff Instruction                        Cutoff at end of CY.</p> <p>Retention Period                         Destroy 3 year(s) after cutoff</p> <p><b>Additional Information</b></p> <p>GAO Approval                              Not Required</p>

### Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

### Signatory Information

Date	Action	By	Title	Organization
12/13/2012	Certify	Michelle Thomas	Management Analyst Officer	Surface Transportation Board - OPAGAC
11/18/2015	Submit for Concurrence	Jim Cassedy	Appraiser	National Archives and Records Administration - Records Management Services
11/20/2015	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
11/20/2015	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
11/24/2015	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist