

Request for Records Disposition Authority

Records Schedule Number DAA-0134-2013-0020
Schedule Status Approved

Agency or Establishment Surface Transportation Board
Record Group / Scheduling Group Records of the Interstate Commerce Commission
Records Schedule applies to Major Subdivision
Major Subdivision Office of Environmental Analysis (OEA)
Schedule Subject Line Constructions
Internal agency concurrences will be provided No

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0134-2013-0020

Sequence Number	Line Constructions
1	Disposition Authority Number: DAA-0134-2013-0020-0001

Records Schedule Items

Sequence Number	
1	<p data-bbox="349 414 609 446">Line Constructions</p> <p data-bbox="349 468 1128 500">Disposition Authority Number DAA-0134-2013-0020-0001</p> <p data-bbox="349 521 1485 702">Line Constructions Paper copy or electronic. Staff studies of the environmental and historic effect of a proposed rail line construction. This includes the environmental and historic documents prepared by OEA, and supporting documentation, project files, reports, the last draft before the final, and all correspondence in Environmental Correspondence Tracking System (ECT).</p> <p data-bbox="349 723 901 755">Final Disposition Temporary</p> <p data-bbox="349 776 836 808">Item Status Active</p> <p data-bbox="349 829 803 861">Is this item media neutral? Yes</p> <p data-bbox="349 883 803 1000">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p data-bbox="349 1021 803 1106">Do any of the records covered by this item exist as structured electronic data? Yes</p> <p data-bbox="349 1127 1047 1202">GRS or Superseded Authority Citation N1-134-08-1, item 19 N1-134-08-1 item 20</p> <p data-bbox="349 1234 657 1266">Disposition Instruction</p> <p data-bbox="349 1287 1477 1627">Cutoff Instruction Close files when the Board-imposed mitigation measures have been satisfied at the end of any oversight period, the close of the Board's participation in a Memorandum of Agreement (MOA) or Programmatic Agreement (PA) under the National Historic Preservation Act (NHPA), or after 3 years. Cut off closed files a the end of calendar year. Destroy 3 years after cut-off, or when no longer needed for reference, whichever is longest.</p> <p data-bbox="349 1638 1404 1713">Retention Period Destroy 3 year(s) after cutoff, or when no longer needed for reference, whichever is longest.</p> <p data-bbox="349 1744 649 1776">Additional Information</p> <p data-bbox="349 1798 933 1840">GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
03/11/2015	Certify	Michelle Thomas	Management Analyst Officer	Surface Transportation Board - OPAGAC
03/02/2016	Submit for Concurrence	Jim Cassedy	Appraiser	National Archives and Records Administration - Records Management Services
03/03/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
03/03/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
03/04/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist