

Request for Records Disposition Authority

Records Schedule Number DAA-0134-2013-0024

Schedule Status Approved

Agency or Establishment Surface Transportation Board

Record Group / Scheduling Group Records of the Interstate Commerce Commission

Records Schedule applies to Major Subdivision

Major Subdivision Office of Proceedings

Schedule Subject Ex-Parte Dockets (EP)

Internal agency concurrences will be provided No

Background Information In 1995, STB began the electronic imaging of dockets. Complete electronic imaging was not initiated until January 2002.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

GAO Approval

Outline of Records Schedule Items for DAA-0134-2013-0024

Sequence Number	
1	Ex-Parte (EP) Dockets Disposition Authority Number: DAA-0134-2013-0024-0001

Records Schedule Items

Sequence Number	
1	<p>Ex-Parte (EP) Dockets</p> <p>Disposition Authority Number DAA-0134-2013-0024-0001</p> <p>Ex-Parte Dockets (EP): These are dockets that have been determined by the STB to (a) cover the most important, controversial, and/or historic cases decided by the agency, and (b) contain substantive documentation of research value that does not appear in the STB decisions.</p> <p>Final Disposition Permanent</p> <p>Item Status Active</p> <p>Is this item media neutral? No</p> <p>Explanation of limitation DAA-0134-2013-0024 provides for disposition of permanent records maintained in electronic structured data. Records maintained in paper format remain scheduled for temporary disposition under N1-134-08-1 Item 8.</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <p>GRS or Superseded Authority Citation N1-134-08-1 / 7</p> <p>Disposition Instruction</p> <p>If this item has multiple sections, indicate here records to which this section apply Electronic Records</p> <p>Cutoff Instruction Cut-off electronic file at end of calendar year.</p> <p>Transfer to the National Archives for Accessioning Transfer to the National Archives 25 year(s) after cut-off.</p> <p>Additional Information</p> <p>First year of records accumulation 1995</p> <p>What will be the date span of the initial transfer of records to the National Archives? From 1995 To 1996</p>

How frequently will your agency transfer these records to the National Archives? **Every 1 Years**

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	96 MB	8 MB
Paper		
Microform		
Hardcopy or Analog Special Media		

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
03/29/2013	Return to Submitter	Michelle Thomas	Management Analyst Officer	Surface Transportation Board - OPAGAC
04/02/2013	Certify	Michelle Thomas	Management Analyst Officer	Surface Transportation Board - OPAGAC
06/03/2019	Submit for Concurrence	Steven Rhodes	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
06/05/2019	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
06/06/2019	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
06/10/2019	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist