

REQUEST FOR RECORD DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO. NC1-134-76 - 4	
DATE RECEIVED APR 27 1976	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
5-10-76 Date	<i>James S. O'Neil</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Interstate Commerce Commission

2. MAJOR SUBDIVISION
Office of Proceedings

3. MINOR SUBDIVISION
Section of Case Control and Information

4. NAME OF PERSON WITH WHOM TO CONFER
Carroll Stearns

5. TEL. EXT.
275-7696

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal:

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 4/13/76	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Robert Oswald</i>	E. TITLE Secretary
---------------------------	---	------------------------------

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Nonpermanent original records required to be held more than 10 years.</p> <p>Request authority to destroy hard copy of original record listed herein when ascertained that reproduced copies have been made in accordance with General Services Administration regulations and are adequate substitute for paper records.</p> <p>Nonpermanent original records herein listed will be converted to microform in accordance with CFR 101-11.504.</p> <p style="text-align: center;"><u>OFFICE OF PROCEEDINGS</u></p> <p style="text-align: center;">Section of Case Control and Information</p> <p style="text-align: center;">Reference Services Branch</p> <p>The Reference Services Branch prepares reference guides to Commission decisions and responds to inquiries for reference information. The Branch annotates significant Commission</p> <p style="text-align: right;">RG-134; 1 item</p>		

Copy to Agency 5-11-76 CO

Request for Records Disposition Authority – Continuation		JOB NO.	PAGE OF 2
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>decisions, related court decisions, and related public laws and regulations for publication, compiles, digests, and indexes all printed Commission decisions for publication, develops, maintains, and utilizes topical indices and reference tools with which to research Commission and court decisions, and prepares for publication the bound Interstate Commerce Act, and the Commission reports.</p> <p style="text-align: center;"><u>NO-PRINTS</u></p> <p>Reference copies of decisions of the Interstate Commerce Commission which are not printed in the permanent reports of the Commission because of their routine nature but which must be maintained for public reference in compliance with 5 U.S.C. 552 (a) (2) (c). Cases involve rates, finance, and operating rights for carriers and are used by practitioners and the general public for reference. Official copies are in the Docket Files. Arranged numerically by docket number. 30.0 cu. ft.</p> <p>Microfilm all No-Prints in the Microfilm Unit of the Office of the Secretary of the Commission. Microfilm subsequent accumulations of No-Prints monthly or as they accumulate in significant amounts. Destroy microfilm when obsolete or superseded.</p>		