

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

NCD COPY

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Interstate Commerce Commission

2. MAJOR SUBDIVISION
Office of the General Counsel

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
Carroll Stearns

5. TEL EXT
275-7696

LEAVE BLANK	
JOB NO NC 1-184-77-01	
DATE RECEIVED NOV 30 1976	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>1-11-77</i> Date	<i>James B. Rhoads</i> Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 9/30/76	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Robert Oswald</i>	E. TITLE Secretary
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p align="center"><u>OFFICE OF THE GENERAL COUNSEL</u></p> <p>This Office, under the direction of the General Counsel, furnishes general legal advisory service to the Commission in all matters involving its functions and activity under the Act and other statutes administered by it and concerning other laws or statutes applicable to or affecting the Commission; and defends, on behalf of the Commission, in all court proceedings to set aside, enjoin, cancel, or annul orders of the Commission, and participates in the appeals therefrom. This office does not participate as public counsel in Commission proceedings nor does it act as investigator or prosecutor in proceedings to enforce the requirements of the Act or to exact penalties for violations.</p> <p>This schedule supersedes schedule NN-169-102. Items appearing in the new schedule which also appeared in the old schedule are cross-referenced.</p> <p>ICC concurs in amendments made herein.</p> <p align="right">C. S./ ICC R. C. T./ NARS-NCD, 11-29-76.</p>	RG-134; 3	items

*Copy to Agency 1-17-77 (A)
Copy to NCD 1-28-77 (A)*

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
<p><i>RCT/C.S. 1-05-77</i></p> <p><i>RCT/C.S. 1-05-77</i></p> <p><i>R.C.T./C.S. 1-05-77</i></p>	<p>Items listed in the superseded schedule which are no longer maintained by the Office are listed as follows:</p> <p>Motor Vehicle Accident and Subpoena Files</p> <p>The following item listed in the superseded schedule is now listed in the Commission General Schedule, NN-169-103, as Item 3a.</p> <p>Annual Report</p> <p>Administrative and housekeeping records of this Office are listed in the Commission General Schedule, NN-169-103.</p> <p>1. <u>GENERAL COUNSEL'S NUMBERED MEMORANDA</u> - Official file copies of General Counsel's memoranda concerning laws and statutes applicable to or affecting the Commission and matters involving Commission functions and activity under the Act. (See NN-169-102, Item 1). Filed in binders by volume number; therein by consecutive memoranda number. March 1, 1914, to date. <i>Annual rate of accumulation is approximately 3 volumes or 7 inches.</i> Keep in Office permanently. PERMANENT. Offer to NARS in 10 volume increments when last volume is 10 years old.</p> <p>2. <u>COMMISSION COURT FILES</u> - Court files documenting General Counsel's participation in defending Commission positions and decisions in proceedings to set aside, enjoin, cancel, or annul orders. Includes briefs and pleadings of the Commission and other parties to the case. See NN-169-102, Item 2.</p> <p>Official files - Transfer to the Federal Records Center 2 years after close of case. Destroy 40 years after close of case.</p> <p>Restricted to ICG personnel only.</p> <p>Keep five copies of Supreme Court briefs permanently. Destroy all other copies upon close of case.</p> <p>3. <u>Legislative Files</u> - Files produced in the formulation of the Commission's position on legislative proposals, in advising</p>		

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	<p>on the substance and status of pending bills, in preparation of statements of the Commission's views on legislation, and in recommending legislative proposals to be submitted by the Commission. Includes copies of House and Senate bills, and correspondence.</p> <p>Transfer to the Federal Records Center 2 years after close of file. Destroy 40 years after transfer to the close of file.</p> <p>Records Center</p> <p>Restricted to ICC personnel only</p>		