Schedule Number: NC1-134-80-04

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 4/14/2021

ACTIVE ITEMS
These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

All approved schedule items are active except the ones listed below

SUPERSEDED AND OBSOLETE ITEMS
The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Item 1 is superseded N1-134-08-001 Item 37
Item 2 is superseded N1-134-08-001 Item 38
Item 3 is superseded N1-134-08-001 Item 40
Item 5 is superseded N1-134-08-001 Item 39
REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS
(See Instructions on Reverse)

TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   Interstate Commerce Commission

2. MAJOR SUBDIVISION
   Office of the Chairman

3. MINOR SUBDIVISION
   Office of Communications

4. NAME OF PERSON WITH WHOM TO CONFER
   Carroll Stearns

5. TEL EXT
   633-0204

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

5/29/80  Agnes L. Morgenstern  Secretary

(Date)  (Signature of Agency Representative)  (Title)

7. ITEM NO

8. DESCRIPTION OF ITEM
   (With Inclusive Dates or Retention Periods)

   OFFICE OF COMMUNICATIONS

   The Office of Communications analyzes, and reports on the public information and consumer impact of Commission programs, regulations, and legislation. It organizes, plans, and directs comprehensive nationwide public information and consumer programs; disseminates timely news on Commission programs and decisions; circulates up-to-date Commission information to all employees; and, prepares the ICC annual Report to Congress and other general public interest and consumer publications.

1. COMMISSION PRESS RELEASES. Official set of Commission press releases on subjects relating to transportation regulation, ICC organization, appointments, etc. 1959 -
   PERMANENT.  National

   Offer 1959 - 1976 to the Archives immediately. Subsequently, offer to the Archives when 3 years old.

2. COMMISSION CONFERENCE TAPES. Tape recordings of Commission Conferences providing documentation of the organization, functions, policies, procedures, and transactions of the Commission.
   PERMANENT.  National

   Offer to the Archives when 2 years old.

115-106

(Closed Out: 11-4-80: KT; D)

Copies Sent to: NNF, NNR, NNB
<table>
<thead>
<tr>
<th>ITEM NO</th>
<th>DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)</th>
<th>ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.</td>
<td>NEWS CLIPPINGS. News clippings concerning the ICC.</td>
<td></td>
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<td></td>
<td>Destroy when 2 years old.</td>
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<td>4.</td>
<td>PHOTOGRAPHS. Photographs that are not permanent records as described under item 1a of the General Records Schedule.</td>
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<td>Destroy when no longer needed for administrative use in accordance with FPMR 101-42.303-1.</td>
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<td>5.</td>
<td>COMMISSION CONFERENCE FILES. Records produced in preparing for Commission conferences. Includes copies of public notice of conferences and staff material given to the public at conferences.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Destroy when 3 years old.</td>
<td></td>
</tr>
</tbody>
</table>