

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

*(See Instructions on Reverse)*

TO GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)

Interstate Commerce Commission

2. MAJOR SUBDIVISION

Office of the General Counsel

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Carroll Stearns

5. TEL EXT

275-0993

6. CERTIFICATE OF AGENCY REPRESENTATIVE

LEAVE BLANK	
DATE RECEIVED	JOB NO
10-3-83	NCl-134-84-1
NOTIFICATION TO AGENCY	
<p>In accordance with the provisions of 44 U S C 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10</p>	
<p><i>Don S. H. [Signature]</i> (Date)</p>	<p><i>Robert [Signature]</i> Archivist of the United States</p>

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

8/12/83 Date      [Signature] (Signature of Agency Representative)      Secretary (Title)

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p><u>OFFICE OF THE GENERAL COUNSEL</u></p> <p>This Office, under the direction of the General Counsel, furnishes general legal advisory service to the Commission in all matters involving its functions and activity under the Act and other statutes administered by it and concerning other laws or statutes applicable to or affecting the Commission; and defends, on behalf of the Commission, in all court proceedings to set aside, enjoin, cancel, or annul orders of the Commission, and participates in the appeals therefrom. This office does not participate as public counsel in Commission proceedings nor does it act as investigator or prosecutor in proceedings to enforce the requirements of the Act or to exact penalties for violations.</p> <p>This schedule supersedes schedule NCl-134-77-1, dated January 11, 1977. Item 3, Legislative Files, has been transferred to the Office of Legislative Counsel in the Office of the Chairman.</p>		<p><i>2 items</i></p>

*sent agency copy 11/20/84 CLO*  
**MASS DATA CHANGE SHEET ATTACHED**  
*sent copy to NNB & NNF 11/29/84 CLO*

Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF  
2

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	<p><u>GENERAL COUNSEL'S NUMBERED MEMORANDA.</u></p> <p>Official file copies of General Counsel's memoranda concerning laws and statutes applicable to or affecting the Commission and matters involving Commission functions and activity under the Act. See NCI-134-77-1, item 1. Filed in binders by volume number; therein by consecutive memoranda number. March 1, 1914 to date.</p> <p>Permanent. Offer to NARS in <del>10</del> <sup>blocks of 10 years</sup> volume increments when last volume is 20 years old.</p> <p><u>COMMISSION COURT FILES.</u></p> <p>Court files documenting General Counsel's participation in defending Commission positions and decisions in proceedings to set aside, enjoin, cancel, or annul orders. Includes briefs and pleadings of the Commission and other parties to cases. See NCI-134-77-1, item 2.</p> <p>Transfer to the Federal Records Center 2 years after close of case. Destroy 20 years after close of case.</p> <p>Restricted to ICC personnel only.</p>	<p>NCI-134-77-1 Item 1</p> <p>NCI-134-77-1 Item 2</p>	
2.	<p><u>COMMISSION COURT FILES.</u></p>		

*change per phone conv. with Ron Heise 10-31-84 John WNF*

*blocks of 10 years 10-9-84 approved by W. Allen Per note from Mr. Skarns.*

MASS DATA CHANGE WORKSHEET

TYPE OF SCHEDULE

REVISION

NEW

NC JOB

DATE DISPOSAL AUTHORITY FILE WAS UPDATED

NA

DATE CENTERS MAY BEGIN INPUTTING MASS DATA CHANGES

Immediately

INPUT CODE

NOT AVAILABLE

INPUT CODE (If available)

NA

PRINTOUT CODE

NA

APPLIES TO RG(S)	OLD AUTHORITY	NEW AUTHORITY	OLD RETENTION PERIOD	NEW RETENTION PERIOD	NET DIFFERENCE IN NO. OF YEARS (+ or -)	MASS CHANGE	MANUAL CHANGE
134	NC1-134-77-1/2	NC1-134-84-1/2	Transfer to FRC 2 yrs after close of case. Destroy 40 yrs after close of case.	Transfer to FRC 2 years after close of case. Destroy 20 yrs after close of case.	-20	✓	