

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		<b>LEAVE BLANK (NARA use only)</b>	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI-137-97-6</i>	DATE RECEIVED <i>10-11-96</i>
1 FROM (Agency or establishment) General Services Administration		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Office of Management Services		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION Information Management Division			
4 NAME OF PERSON WITH WHOM TO CONFER Sharon Lighton	5 TELEPHONE (202) 501-2262	DATE <i>2-5-97</i>	ARCHIVIST OF THE UNITED STATES <i>John W. Cal</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,			
<input type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>10/10/96</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Sharon Lighton</i>		TITLE GSA Records Officer
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	Transportation Accounts Receivable Payable System (TARPS)  See Attached.		

MAR 11 1997 *copy to: Agency NUREA*

<b><u>RECORD SYMBOL</u></b>	<b><u>DESCRIPTION OF RECORD</u></b>	<b><u>AUTHORIZED DISPOSITION</u></b>
04D028	<p><b>Transportation Accounts Receivable Payable System (TARPS).</b> The Transportation Accounts Receivable Payable System (TARPS) supports the US Government wide post payment audit of transportation bills, freight and air passenger. It provides automated support and information to the Office of Transportation Audits, private contract audit firms, and the Department of Defense (DOD). TARPS consists of seven modules:</p>	<p>Temporary. Cutoff and copy to on-line archive following completion of settlement. Hold an additional 3 years and copy to off-line archive. Delete 10 years after cutoff.</p>
	<p>1. Transportation Accounts Receivable Payable Modules:</p> <p>a. <b>Receivables Data Entry module.</b> Supports the entry of receivables into TARPS via data entry screens. Data is entered on line by contract auditors. This module also produces Notices of Overcharge and Notices of Indebtdness.</p> <p>b. <b>Account Management module.</b> Supports the processing of carrier protests and claims. Data is entered on line by contract auditors and the Office of Transportation Audits.</p> <p>c. <b>Collections module.</b> This module received input transmitted nightly from the First National Bank of Chicago and monthly by the Defense of Finance and Accounting Service Center, Indianapolis (DFAS-INO) as well as on line input from the Office of Transportation Audits.</p> <p>d. <b>Special Collections module.</b> This module supports the collection of receivables from bankrupt and delinquent or high debt carriers. This module produces reports to support litigation and negotiation.</p> <p>e. <b>Disbursements and special Adjustments module.</b> This module supports the payment of auditor commissions and produces the required financial forms. This module also allows the system accountant to make necessary adjustments.</p>	
	<p>2. <b>Management Information module (GRS 20/6)</b> This module produces the required management reports as well as providing AD Hoc reporting and on line inquiry capability.</p>	<p>Temporary. Delete when no longer needed.</p>
	<p>3. <b>System Support/Data Administration module (GRS 20/11).</b> This module allows the system</p>	<p>Temporary. Destroy or delete when superseded or obsolete, or on authorized destruction of related</p>

RECORD  
SYMBOL

DESCRIPTION OF RECORD

AUTHORIZED DISPOSITION

administrator to update tables and set necessary  
levels of system security

master file or data base.