

REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	N1-142-00-6
1. FROM (Agency or establishment)		DATE RECEIVED	8-12-00
Tennessee Valley Authority		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Chief Operating Officer (COO)		In accordance with the provision of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for may items that be marked "disposition not approved" or "withdrawn" in column to.	
3. MINOR SUBDIVISION Fossil Power Group (FPG) Intern, Fuel Supply Analysis			
4. NAME OF PERSON WITH WHOM TO CONFER		DATE	ARCHIVIST OF THE UNITED STATES
Paul A. Jennings		6-6-01	<i>[Signature]</i>
5. TELEPHONE			
423-751-2528			
6. AGENCY CERTIFICATION			
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed on the attached (1) page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,			
<input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE	
07/26/2000	Georgia S. Greene <i>[Signature]</i>	Assistant TVA Archivist	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p>PIPELINE RECORDS</p> <p>The records contain a schedule of activities, position responsibilities, and inspection reports. These DOT standard inspection reports include: safety inspections; pipeline surveillance & investigations; rectifier inspections; cathodic protection surveys; valve inspections and leak surveys. They also contain: weld tests and schematics; calibration certificates; hydrostatic strength test reports; a pig log/field report; a dew point certificate; TVA engineering inspections; and a pipeline modification report. Invoices for services performed by outside operations & maintenance companies are also included.</p> <p>DISPOSITION:</p> <p>A. Hard copy</p> <p style="margin-left: 40px;">Retain for life of pipeline or until no longer needed to conduct business.</p> <p>B. Electronic copies created on electronic mail and word processing systems.</p> <p style="margin-left: 40px;">Delete after recordkeeping copy has been produced unless needed longer for revision or dissemination..</p> <p style="text-align: center; margin-top: 20px;"><i>See attached revision</i></p>		

*get 6/8/01
copy to Agency info*

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DATE 07/26/2000	SIGNATURE OF AGENCY REPRESENTATIVE Georgia S. Greene	TITLE Assistant TVA Archivist	

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1.	<p>PIPELINE RECORDS</p> <p>The records contain a schedule of activities, position responsibilities, and inspection reports. These DOT standard inspection reports include: safety inspections; pipeline surveillance & investigations; rectifier inspections; cathodic protection surveys; valve inspections and leak surveys. They also contain: weld tests and schematics; calibration certificates; hydrostatic strength test reports; a pig log/field report; a dew point certificate; TVA engineering inspections; and a pipeline modification report. Invoices for services performed by outside operations & maintenance companies are also included.</p> <p>DISPOSITION:</p> <p>A. Case File - Filed by Plant and Job Number <i>unless needed longer</i> Retain for life of pipeline or until no longer needed to conduct business. <i>per PA Jennings e-mail 1/22/01</i></p> <p>B. Electronic copies of records that are created on electronic mail and word processing systems and used solely to generate a recordkeeping copy of the records covered by the other items in this schedule. Also includes electronic copies of records created on electronic mail and word processing systems that are maintained for updating, revision, or dissemination.</p> <p>a. Copies that have no further administrative value after the recordkeeping copy is made. Includes copies maintained by individuals in personal files, personal electronic mail directories, or other personal directories on hard disk or network drives, and copies on shared network drives that are used only to produce the recordkeeping copy.</p> <p>Destroy/delete within 180 days after the recordkeeping copy has been produced.</p>		

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1.	PIPELINE RECORDS (Continued) b. Copies used for dissemination, revision, or updating that are maintained in addition to the recordkeeping copy. Destroy/delete when dissemination, revision, or updating is completed.		