

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		<b>LEAVE BLANK (NARA use only)</b>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	71-142-02-2
1. FROM (Agency or establishment)		DATE RECEIVED	11-13-2001
Tennessee Valley Authority		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION COO		In accordance with the provision of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for may items that be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION FPG (Fossil Power Group)			
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Paul A. Jennings	423-751-2528	2-8-02	<i>[Signature]</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE	
Nov. 2, 2001	Georgia S. Greene <i>[Signature]</i>	Assistant TVA Archivist	

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p>I.26 Safety Records</p> <p>Fossil Power Group</p> <p>This series of records is used by the Fossil Power Group to insure that equipment is inspected and repaired when necessary for safe work. This schedule includes heavy equipment safety inspections.</p> <p>These completed records are subject to both internal and external audits.</p> <p>These are regulations used in determining the safety compliance of some of the equipment:</p> <p>29 CFR 1910.25, Portable Wood Ladders, OSHA Standard            29 CFR 1910.26, Portable Metal Ladders            29 CFR 1910.27 Fixed Ladders            29 CFR 1910.176 Handling Materials, General            29 CFR 1910.178, Powered Industrial Trucks            29 CFR 1926.250 General Requirements for Storage            29CFR 1926.602 c Lifting and Hauling Equipment            ANSI A14 series on Ladder Requirements            ANSI B56.1 Safety Standard for Low Lift and Hight Lift Trucks            NFPA 505 Powered Industrial Trucks</p> <p>Listed below are examples of some of those record types to be included:</p> <p>TVA-7900 Operator's Monthly Crane Safety Inspection            TVA-11583 Operator's Daily Report Engine-Powered Lift Truck            TVA-17322 Prejob Briefing Checklist            TVA-17324 Ladder Inspection Checklist for Visual Inspection            TVA-40300 High Hazard Lift Plan            TVA-40345 Operator's Mobile Crane Preoperational Inspection</p> <p><u>Disposition</u></p> <p>A. Hard copy Safety Records</p> <p>Destroy when five years old.</p> <p><i>cc: Agency, NR, NRC</i></p>		

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	<p>B. Electronic copies of records that are created on electronic mail and word processing systems and used solely to generate a recordkeeping copy of the records covered by the other items in this schedule. Also includes electronic copies of records created on electronic mail and word processing systems that are maintained for updating, revision, or dissemination.</p> <p>a. Copies that have no further administrative value after the recordkeeping copy is made. Includes copies maintained by individuals in personal files, personal electronic mail directories, or other personal directories on hard disk or network drives, and copies on shared network drives that are used only to produce the recordkeeping copy.</p> <p>Destroy/delete within 180 days after the recordkeeping copy has been produced.</p> <p>b. Copies used for dissemination, revision, or updating that are maintained in addition to the recordkeeping copy.</p> <p>Destroy/delete when dissemination, revision, or updating is completed.</p>		