INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-142-02-003

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Per the crosswalk to N1-142-10-001, this entire schedule was superseded by N1-142-10-001, item 10d

Date Reported: 07/28/2022

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE
**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC  20408

1. FROM (Agency or establishment)  
Tennessee Valley Authority

2. MAJOR SUBDIVISION  
River System Operations & Environment

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
Janice Beard  
(423) 751-2839

5. TELEPHONE

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is not required; [ ] is attached; or [ ] has been requested.

DATE: March 28, 2002  
SIGNATURE OF AGENCY REPRESENTATIVE: [Signature]  
TITLE: Manager, Records Management

7. ITEM NO.  
I.177

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION  
TENNESSEE VALLEY AUTHORITY MAPS AND SURVEYS  
SEE THE ATTACHED

LEAVE BLANK (NARA use only)

JOB NUMBER: 71-142-02-3

DATE RECEIVED: 4-2-2002

NOTIFICATION TO AGENCY  
In accordance with the provision of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for may items that be marked "disposition not approved" or "withdrawn" in column 5.

DATE: [Signature]  
ARCHIVIST OF THE UNITED STATES

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARA USE ONLY)

STANDARD FORM 115 (REV. 3-91)  
Prescribed by NARA  
36 CFR 1228

PREVIOUS EDITION NOT USABLE

NSN 7540-00-634-4064
Tennessee Valley Authority, Maps and Surveys

The Tennessee Valley Authority's Maps and Surveys organization was created in 1933 to map the Tennessee River Valley. By 1962, full topographic map coverage was completed. TVA continues to perform mapping operations for TVA and other federal agencies. This schedule covers all TVA maps and surveys from 1933 and continuing.

1. Maps, 1:24,000-scale (Topographic and Planimetric)

**DISPOSITION**

a. Printed maps.

PERMANENT. Transfer two copies of each map printed 1933-1996 to the National Archives (one copy for NARA Headquarters in College Park and one copy for NARA Regional Archives in Atlanta, GA) upon approval of this schedule. Maps dated 1997 and continuing, transfer annually.

b. Map Jackets

(1). Original Manuscript Drawings

PERMANENT. Transfer to the National Archives when no longer needed for reference purposes.

(2). Original Photogrammetric Manuscript Drawings

PERMANENT. Transfer to National Archives when no longer needed for reference purposes.

(3). Field Notes

PERMANENT. Transfer to National Archives. Destroy when no longer needed for reference.

C. Feature separates, either positive or negative film, and scribe sheets produced during map compilation work.

Review annually and destroy maps which are abandoned or no longer published.

d. Printing negatives (Topographic Quadrangle (TQ File)) for each feature shown on a printed map.

Destroy when superseded by revision or when map is abandoned.
Tennessee Valley Authority, Maps and Surveys (Continued)

1. Maps, 1:24,000-scale (Topographic and Planimetric) (Continued)

   e. Quadrangle Report

   There is a folder for each quadrangle containing design layout, correspondence, progress reports, and related information about the production of the quadrangle map.

   PERMANENT. Transfer to National Archives when no longer needed for reference purposes.

   f. Planimetric Maps Microfilm

   PERMANENT. Transfer to the National Archives when no longer needed for reference.

2. Maps, 1:100,000 scale

   a. Printed maps.

   PERMANENT. Transfer 2 copies of each map printed through 1996 to the National Archives (one copy for NARA Headquarters in College Park and one copy for NARA Regional Archives in Atlanta, GA), upon approval of this schedule. Maps dated 1997 and continuing, transfer annually.

   b. Feature separates, either positive or negative film, and scribe sheets produced during map compilation work. (Non-TVA, to go back to USGS)

   Review annually and destroy maps abandoned or no longer published. (Non-TVA, to go back to USGS)

3. Navigation Charts, Main Stream Reservoirs and Tributary Reservoirs

   a. Printed maps.

   PERMANENT. Transfer 2 copies of each map printed through 1996 to the National Archives (one copy for NARA Headquarters in College Park and one for NARA Regional Archives in Atlanta, GA), upon approval of this schedule. Maps dated 1997 and continuing, transfer annually.

   b. Feature separates, either positive or negative film, and scribe sheets produced during map compilation work.

   Review annually and destroy those for maps abandoned or no longer published.
Tennessee Valley Authority, Maps and Surveys (Continued)

4. Recreation Maps
   a. Printed maps.
      PERMANENT. Transfer 2 copies of each map printed through 2001 to the National Archives (one copy for NARA Headquarters in College Park and one copy for NARA Regional Archives in Atlanta, GA) upon approval of this schedule. Maps dated 2002 and continuing, transfer annually.
   b. Feature separates, either positive or negative film, and scribe sheets produced during map compilation.
      Review annually and destroy those maps abandoned or no longer published.

5. Map Indexes
   a. Printed index to maps
      PERMANENT. Transfer 2 copies of index with related maps to the National Archives, upon approval of this schedule (one copy for NARA Headquarters in College Park and one copy for NARA Regional Archives in Atlanta, GA).
   b. Feature separates, either positive or negative film, and other materials used to print map indices.
      Destroy when superseded, abandoned or no longer needed.
   c. Unique unpublished map indices.
      PERMANENT. Transfer to the National Archives when no longer needed for reference.

6. Electronic copies of records that are created on electronic mail and word processing systems and used solely to generate a recordkeeping copy of the records covered by the other items in this schedule. Also, includes electronic copies of records created on electronic mail and word processing systems that are maintained for updating, revision, or dissemination.
   a. Copies that have no further administrative value after the recordkeeping copy is made. Includes, copies maintained by individuals in personal files, personal electronic mail directories, or other personal directories on hard disk or network drives, and copies on shared network drives that are used only to produce the recordkeeping copy.
      Destroy/delete within 180 days after the recordkeeping copy has been produced.
   b. Copies used for dissemination, revision, or updating that are maintained in addition to the recordkeeping copy.
      Destroy/delete when dissemination, revision, or updating is completed.