

Pipeline Electric Drive Compression File

The project file contains information on the development of the TVA Executive Committee approved Pipeline Electric Drive Compression Project that resulted in a TVA Board approved rate class and schedule for Pipeline Companies. The project file contains the definition, justification and development for the array of products and services available under the Pipeline Electric Drive Compression offering. The inclusive dates are 1995 to 1999.

Disposition

Destroy when 10 years old.

added per
e-mail 6/17/04

Electronic E-mail and Word processing System Copies

Electronic copies of records that are created on electronic mail and word processing systems and used solely to generate a record keeping copy of the records covered by the other items in this schedule. Also includes electronic copies of records created on electronic mail and word processing systems that are maintained for updating, revision, or dissemination.

- a. Copies that have no further administrative value after the record keeping copy is made. Includes copies maintained by individuals in personal files, personal electronic mail directories, or other personal directories on hard disk or network drives, and copies on shared network drives that are used only to produce the record keeping copy.

Destroy/Delete within 180 days after the record keeping copy has been produced.

- b. Copies used for dissemination, revision, or updating that are maintained in addition to the record keeping copy.

Destroy/delete when dissemination, revision, or updating is completed.