

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NI-142-90-2

TO: **GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED

10/10/89

1. FROM (Agency or establishment)

TENNESSEE VALLEY AUTHORITY

NOTIFICATION TO AGENCY

2. MAJOR SUBDIVISION

Resource Development

3. MINOR SUBDIVISION

River Basin Operations

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

4. NAME OF PERSON WITH WHOM TO CONFER

Ronald E. Brewer

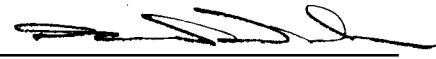
5. TELEPHONE EXT.

615/751-2520

DATE

1/18/90

ARCHIVIST OF THE UNITED STATES



6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE
10/28/89	Ronald E. Brewer	TVA Archivist

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
	See the attached addition to Resource Development's Comprehensive Records Schedule under River Basin Operations Reservoir Operations Support Files.		

VII.4 RESERVOIR OPERATIONS SUPPORT FILES

The Reservoir Operations Section in the Water Resources Operations Department maintains files which document the daily operation of TVA's reservoir system. This information is used by Reservoir Operations to plan daily operations, answer inquiries, prepare briefs for litigation, and prepare operational summaries for upper management and technical/public presentations. Examples of information in the files are construction computations, correspondence on drownings, boating accidents, complaints, floods, litigations., etc. These records are referenced weekly and during critical times, such as major floods, are referenced around the clock. Some of this information is located elsewhere but it would be almost impossible to reconstruct the life of a reservoir without these support files. The records are filed by reservoir or dam and the records within each file are filed chronologically. Each file is a complete history of a particular reservoir or dam from initial acquisition or construction to present day.

There are approximately 45 cubic feet of these records dating from 1933 to present. The estimated annual accumulation is 4 cubic feet.

Upon approval of this schedule these records will be filmed in accordance with the standards set forth in 36 CFR Part 1230 and will be maintained on microfiche.

DISPOSITION

A. Paper

Destroy when acceptable microfiche has been obtained.

B. Microfiche

Maintain until reservoir system is retired.