Schedule Number: N1-142-91-002

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Accessioned by NARA, National Archives Identifier 41009393.
REQUEST FOR RECORDS DISPOSITION AUTHORITY

TO: GENERAL SERVICES ADMINISTRATION
   NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)
   Tennessee Valley Authority

2. MAJOR SUBDIVISION
   Communications

3. MINOR SUBDIVISION
   Energy Center

4. NAME OF PERSON WITH WHOM TO CONFER
   Ronald E. Brewer

5. TELEPHONE EXT.
   615-751-2520

6. CERTIFICATE OF AGENCY REPRESENTATIVE
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of ____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

   A. GAO concurrence: [ ] is attached; or [ ] is unnecessary.

7. DATE
   12/19/91

8. DESCRIPTION OF ITEM
   See the attached description of records belonging to the Energy Center and accumulated during the planning process.

9. GRS OR SUPERSEDED JOB
   [ ]
   [ ]
   [ ]

10. ACTION TAKEN
    (NARS USE ONLY)
    [ ]
    [ ]
    [ ]

11. SIGNATURE OF AGENCY REPRESENTATIVE
    TVA Archivist

12. TITLE
    [ ]
    [ ]
    [ ]

13. DATE
    [ ]
    [ ]
    [ ]

14. JOB NO.
    N1-142-91-2

15. DATE RECEIVED
    10-26-90

16. ARCHIVIST OF THE UNITED STATES
    [ ]
The Information Office began developing a plan for the TVA Energy Center in 1985. Later it became jointly sponsored by the Information Office and the Office of Power. The Center was completed and opened in February 1988. Most of the design was prepared by the Office of Power. The Energy Center was created for the purpose of educating the public about energy and TVA.

The Center is a display of electronic wizardry to help visitors learn about TVA and energy through computer games, hands-on models, and demonstrations. It is a 5,000-square foot energy museum located in downtown Chattanooga within the TVA office complex. There are 14 cu. ft. of records accumulated in the planning and development of the Center that contain short- and long-term records.

Examples of the short-term records are invoices, work orders, ledger sheets, internal service agreements, receiving reports, bid specification documents, purchase requisitions, activity reports, meeting agendas, and status reports. Examples of the long-term records include design engineering consultant brochures, the concept plan for the Energy Information Center, the Energy Center Leader Recommendation, plans for displays for fossil, hydro/biomass and nuclear energy, slides for an energy conservation exhibit, and Energy Center drawings.
This file is closed. Records continue to accumulate for the operation and administration of the Energy Center and will be scheduled separately.

**DISPOSITION**

TRANSFER IMMEDIATELY TO CHATTANOOGA RECORDS CENTER. RECORDS DOCUMENTING THE PLANNING AND DESIGN OF THE ENERGY CENTER.

A. **Correspondence** selected by NARA for its evidential and informational value including concept papers, planning documents, initial sketches and in documenting the plan and program of the Energy Center.

PERMANENT. Transfer immediately to the Chattanooga Records Center.

Transfer to the National Archives in 2000.

B. All other records.

REMOVE
Screen from files during archival processing and destroy IMMEDIATELY.

2311B