

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

N1-142-91-2

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED

10-26-90

1. FROM (Agency or establishment)

Tennessee Valley Authority

2. MAJOR SUBDIVISION

Communications

3. MINOR SUBDIVISION

Energy Center

4. NAME OF PERSON WITH WHOM TO CONFER

5. TELEPHONE EXT.

DATE

ARCHIVIST OF THE UNITED STATES

ref
Ronald E. Brewer

615-751-2520

1/16/92

[Signature]

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE

C. SIGNATURE OF AGENCY REPRESENTATIVE

D. TITLE

10/22/90

Ronald E. Brewer

TVA Archivist

ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARS USE ONLY)

See the attached description of records belonging to the Energy Center and accumulated during the planning process.

All changes to this proposed schedule have been approved by:

Reed W. Maus
NARA appraiser

12/31/91
date

Ronald E. Brewer
Agency representative

12/23/91
date

Copies sent to agency, NNA, 4NN, NNS 1/28/92

DESIGN, PLAN, AND FABRICATION RECORDS FOR THE TVA ENERGY CENTER

The Information Office began developing a plan for the TVA Energy Center in 1985. Later it became jointly sponsored by the Information Office and the Office of Power. The Center was completed and opened in February 1988. Most of the design was prepared by the Office of Power. The Energy Center was created for the purpose of educating the public about energy and TVA.

The Center is a display of electronic wizardry to help visitors learn about TVA and energy through computer games, hands-on models, and demonstrations. It is a 5,000-square foot energy museum located in downtown Chattanooga within the TVA office complex. There are 14 cu. ft. of records accumulated in the planning and development of the Center that contain short- and long-term records.

Examples of the short-term records are invoices, work orders, ledger sheets, internal service agreements, receiving reports, bid specification documents, purchase requisitions, activity reports, meeting agendas, and status reports. Examples of the long-term records include design engineering consultant brochures, the concept plan for the Energy Information Center, the Energy Center Leader Recommendation, plans for displays for fossil, hydro/biomass and nuclear energy, slides for an energy conservation exhibit, and Energy Center drawings.

This file is closed. Records continue to accumulate for the operation and administration of the Energy Center and will be scheduled separately.

DISPOSITION

- TRANSFER IMMEDIATELY TO CHATTANOOGA RECORDS CENTER -
RECORDS DOCUMENTING THE PLANNING AND DESIGN OF THE ENERGY CENTER,
- A. ~~Correspondence selected by NARA for its evidential and informational value including concept papers, planning documents, initial sketches and in documenting the plan and program of the Energy Center.~~
ARTIST RENDERINGS OF INTERIOR SPACES, COMMENTS FROM OTHER TVA UNITS ON THE CENTER'S DESIGN.

PERMANENT. ~~Transfer immediately to the Chattanooga Records Center.~~

Transfer to the National Archives in 2000.

- B. All other records.

REMOVE
~~Screen from files~~ during archival processing and destroy IMMEDIATELY.

2311B