

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>	LEAVE BLANK JOB NO. N1-142-91-9
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TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408	DATE RECEIVED 12-28-90
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1. FROM (Agency or establishment) Tennessee Valley Authority	NOTIFICATION TO AGENCY _____ <small>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.</small>	
2. MAJOR SUBDIVISION Human Resources		
3. MINOR SUBDIVISION Public Safety Service		
4. NAME OF PERSON WITH WHOM TO CONFER Ronald E. Brewer	5. TELEPHONE EXT. 615-751-2520	DATE 2/18/92 ARCHIVIST OF THE UNITED STATES <i>James W. Moore</i>

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 12/14/90 <i>LEB</i>	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Ronald E. Brewer</i>	D. TITLE TVA Archivist
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7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(With Inclusive Dates or Retention Periods)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
	See the attached description of Public Safety Service Uniform Incident/Offense Report.		

Copies sent to Agency, GRS 2/21/92

1. PUBLIC SAFETY SERVICE UNIFORM INCIDENT/OFFENSE REPORT

Form TVA 15931 is the official report of investigation of incidents occurring on TVA property or involving TVA assets and employees as well as the general public. This form documents accidental property damage, fires, lake mishaps, safety and security violations, thefts, vandalism, and other incidents involving property protection and law enforcement activities.

The information documented is frequently used for court litigation by TVA's Inspector General and General Counsel; therefore, these records need to be maintained for 5 years.

DISPOSITION

Destroy when 5 years old.