

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)

Tennessee Valley Authority

2. MAJOR SUBDIVISION

Office of the General Counsel

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Wilma McCauley

5. TELEPHONE

(615) 751-2521

LEAVE BLANK (NARA use only)

JOB NUMBER

N1-142-92-4

DATE RECEIVED

AUG 1 1995

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE

10-2-95

ARCHIVIST OF THE UNITED STATES

John W. Carl

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;

is attached; or

has been requested.

DATE

7-24-95

SIGNATURE OF AGENCY REPRESENTATIVE

Georgia S. Greene
Georgia Greene

TITLE

Manager, Records and
Information Management

7.
ITEM
NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

9. GRS OR
SUPERSEDED
JOB CITATION

10. ACTION
TAKEN (NARA
USE ONLY)

1. CENTRAL FILE OF THE OFFICE OF THE GENERAL
COUNSEL COMPUTERIZED INDEX

(See attached pages)

OCT - 4 1995 MDV

1. OGC CENTRAL FILE

F. Computerized Index to hard copy files determined to be permanent under Job No. N1-142-85-13, Item 1.A

1. Central Files Index

PERMANENT.

a. Index entries for documents created 1933-81

Transfer to the National Archives with corresponding files in 2011.

b. Index entries for documents created 1982 forward, in 10-year blocks

Transfer cumulative copy of index to the National Archives every 10 years.

NOTE: (1) Once each transfer of the Central Files index has been preservation copied by the National Archives, the Archives will destroy the previous copy of the index as duplicate material. (2) Both TVA and NARA will treat any interspersed index entries related to temporary hard copy records as disposable under Job No. N1-142-85-13, Items 1.B & C. (3) All transfers of data will be done in accordance with 36 CFR 1228.

2. Central Files Index System Documentation

PERMANENT

a. Transfer a copy of the documentation for the index cited in F.1 (above) with the first transfer of the index.

b. Transfer an updated copy of the documentation with each succeeding transfer of the index.

NOTE: All transfers of documentation will be done in accordance with 36 CFR 1228.

3. Litigation Index

PERMANENT.

a. Index entries for documents created 1933-81

Transfer to the National Archives with corresponding files in 2011.

b. Index entries for documents created 1982 forward, in 10-year blocks

Transfer cumulative copy of index to the National Archives every 10 years.

NOTE: (1) Both TVA and NARA will treat any interspersed index entries related to temporary hard copy records as disposable under Job No. N1-142-85-13, Items 1.B & C. (2) All transfers of data will be done in accordance with 36 CFR 1228.