

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIRA)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
TENNESSEE VALLEY AUTHORITY

2. MAJOR SUBDIVISION
COMMUNICATIONS

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER KAL CHATTERJEE	5. TELEPHONE 615-632-3622
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LEAVE BLANK (NARA use only)

JOB NUMBER
N1-142-94-7

DATE RECEIVED
SEP 22 1995

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE 10-5-95	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
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6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE <i>previously signed by Georgia Greene</i>	TITLE TVA ARCHIVIST (ACTING)
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)				
1.	TVA EMPLOYEE OPINION SURVEY (Please see the attached) All changes to this proposed schedule have been approved by: <table style="width: 100%; margin-top: 20px;"> <tr> <td style="width: 25%;"><i>[Signature]</i> NARA appraiser</td> <td style="width: 25%;"><u>9/27/95</u> date</td> <td style="width: 25%;"><i>[Signature]</i> Agency representative</td> <td style="width: 25%;"><u>9-18-95</u> date</td> </tr> </table>	<i>[Signature]</i> NARA appraiser	<u>9/27/95</u> date	<i>[Signature]</i> Agency representative	<u>9-18-95</u> date		
<i>[Signature]</i> NARA appraiser	<u>9/27/95</u> date	<i>[Signature]</i> Agency representative	<u>9-18-95</u> date				

MMV
OCT 17 1995

*copy to: Agency
NSR & NIA*

1. TVA EMPLOYEE OPINION SURVEYS

Periodically (approximately every 18 months) surveys are conducted within TVA to gather employee opinions on questions in the categories of quality commitment, quality improvement, change/reorganization, employee welfare, career development, communication, supervision, teamwork, training pay and benefits, job satisfaction, empowerment, leadership, company image, performance management/recognition, and overall satisfaction.

The information gathered in this process is used not only to identify strengths but to focus on opportunities for improvement and to develop action plans addressing these opportunities. All TVA employees are encouraged to participate in these surveys. The data is confidential (respecting individual privacy) and as such is compiled and analyzed by an outside company which provides the summary reports back to TVA for its organizations. The raw data is maintained by the contracting company, and no access to individual data is given to any TVA employee. The survey reports assist TVA managers in identifying areas for which actions need to be taken. Reports from prior years' surveys are used as baseline information for gauging improvements in employee responses to both specific questions and categories of questions in the survey.

DISPOSITION

A. Reports, 1991 and 1993

1. Overall summary reports for Communications and Employee Development; Customer Group; Diversity Information Services; Diversity Inspector General; Employee Relations; Employee Transition Program; Generating Group; Generating Group: Fossil Fuels; Generating Group: Nuclear; Generating Group Pres., Central, Employee Relations and Development Staff; Information Services; Inspector General; Diversity: Communications and Employee Development; Diversity: Customer Group; Diversity: Fossil and Hydro Generation; Diversity: Employee Relations; Diversity: Nuclear Generating; Diversity: Resource Group; Diversity: Generating; Generating: Fossil and Hydro; and Finance and Administration.

PERMANENT. Transfer to FRC in year 1998. Transfer to the National Archives in year 2003.

2. All other reports
Destroy when 5 years old.

B. Raw Data

Destroy when no longer needed for administrative purposes