

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>N1-142-94-8</i>	DATE RECEIVED <i>8-17-94</i>
1. FROM (Agency or establishment) <i>Tennessee Valley Authority</i>		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2. MAJOR SUBDIVISION <i>Information Services</i>			
3. MINOR SUBDIVISION		DATE <i>1-18-95</i> ARCHIVIST OF THE UNITED STATES <i>Credy Haskamp Peters</i>	
4. NAME OF PERSON WITH WHOM TO CONFER <i>Vicki Callahan</i>	5. TELEPHONE <i>(615) 751-6249</i>		

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>8/5/94</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Georgia S. Greene</i>	TITLE <i>Assistant TVA Archivist</i>
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p>PROBLEM AND CHANGE TECHNICAL ASSESSMENT MEETING FILES</p> <p>These files are described on the attachment. It is being requested that they be filmed into RIMS (N1-142-93-15) as required by Nuclear Quality Assurance.</p>		

Copies sent to Agency, NSR, #NS @ 1/26/95

PROBLEM AND CHANGE TECHNICAL ASSESSMENT MEETING FILES

Nuclear Quality Assurance requires that Information Services submit to RIMS (Job No. N1-142-93-15), records that document the problems and changes that are discussed in the weekly Problem and Change Technical Assessment Meetings. In these meetings the technical people from the various IS organizations, Applications Technology, Base Technology, Support Services, Computing and Telecommunication Services, discuss problems and approve change requests for the computers, telephone systems, and networks at TVA. These records are 8-1/2" x 11". About 500 sheets will be submitted to RIMS annually.

DISPOSITION

A. Paper copies

Film into the RIMS System. Destroy when no longer needed for administrative purposes, not to exceed 2 years.

B. Microfilm

Destroy when all nuclear plants are retired, or 10 years after the agency is dissolved, whichever is longer.

Samples are attached.

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