

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		<b>LEAVE BLANK (NARA use only)</b>	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-142-94-10	
		DATE RECEIVED AUG 30 1994	
		NOTIFICATION TO AGENCY	
1. FROM (Agency or establishment) TENNESSEE VALLEY AUTHORITY		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2. MAJOR SUBDIVISION OFFICE OF POWER			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER WILMA H. MCCAULEY	5. TELEPHONE 615-751-2521	DATE 10/28/94	ARCHIVIST OF THE UNITED STATES <i>Ralph C. Blake</i>

**6. AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE 8/25/94	SIGNATURE OF AGENCY REPRESENTATIVE <i>Georgia S. Greene</i>	TITLE <i>for</i> ASSISTANT TVA ARCHIVIST
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	POWER MANAGER'S FILE (1934-78)  (See attached pages for text of item)	NCl-142-85-12, Item A	

*Copies sent to Agency, NSE, HNS, NIA @ 11/15/94*

## 1. POWER MANAGER'S FILE

The central file of the Department of Electricity (later to be called Office of Power) was established in June 1934 and designated as the official file. In 1938 the central file became known as the Power Manager's File. During 1956 a review of this system was done. Growth trends and organizational requirements resulting from the reorganization in POWER offices and the relocation of offices determined that some segments of the central files should be relocated as new file stations. Effective June 1, 1961, a decentralization of files took place. Official files were established in certain organizations where they could be of maximum service. However, the Power Manager's office continued to receive copies of much of the correspondence that was filed in the decentralized central files.

- o Official files were established in the Division of Power System Operations (Permanent, N1-142-90-5) and the Division of Power Production (Permanent, N1-142-85-12). Reference copies had been retained by these organizations and at the point of decentralization no material was relocated. Much file materials continued to be sent to Manager's Files as a general and informational file for the entire Office of Power.
- o The Power Manager's File served as the official file for the Division of Power Marketing, Division of Power Planning and Engineering, and Power Manager's Office, including all staffs. Then on January 1, 1972, the Division of Transmission Planning and Engineering (formerly the Division of Power Planning and Engineering) files which were located in Manager's Files were decentralized and became an official file (Temporary, N1-142-85-12).
- o Power Research Staff Files were located in Manager's Files until April 1, 1976, when an official Branch File was established (Permanent, N1-142-85-12). This organization became the Division of Energy Demonstrations and Technology in 1979.
- o Energy Conservation and Rates was organized in the fall of 1978. Its records were kept in Manager's Files until the beginning of ARMS.

The Power Manager's File was closed as of December 31, 1978, and was superseded by the ARMS system which became operational on January 1, 1979, (Permanent, N1-142-87-13). These records date from 1933-78, and approximately 1,041 cubic feet of records and a copy of the file manual are stored at the Chattanooga Records Center. All records are coded using the alpha-numeric system. The records will be microfilmed in 1994-95 on roll film in alpha-numeric classification system order.

1. POWER MANAGER'S FILE (continued)DISPOSITION~~A. Paper copies~~

## 1. Filmed

~~Destroy when microfilm has been verified.~~~~2. Not filmed (illegibles, oversized, etc.)~~~~PERMANENT. Transfer to the National Archives with the microfilmed records at end of CY 2000.~~

## B. Microfilm

## 1. Record Copy

PERMANENT. Transfer one silver original and one diazo duplicate to the National Archives in CY 2000.

~~2. All other copies~~~~Destroy in agency when no longer needed for reference.~~

This certifies that the records described above were microfilmed in accordance with the standards set forth in 36 CFR, Part 1230.

~~C. File Manual~~~~PERMANENT. Transfer to the National Archives at end of CY 2000.~~

(NC1-142-85-12, Item A)