

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER NI-142.95-2	DATE RECEIVED 10-17-94
1. FROM (Agency or establishment) TENNESSEE VALLEY AUTHORITY		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2. MAJOR SUBDIVISION Fossil & Hydro Power			
3. MINOR SUBDIVISION Heavy Equipment		DATE 1-26-96	
4. NAME OF PERSON WITH WHOM TO CONFER Georgia S. Greene	5. TELEPHONE (615) 751-3701		

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 10/7/94	SIGNATURE OF AGENCY REPRESENTATIVE <i>Georgia S. Greene</i>	TITLE Assistant TVA Archivist
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	Fossil & Hydro Power, Heavy Equipment Contract Files. (See Attached)		

1. HEAVY EQUIPMENT CONTRACT FILES

This file of purchase documents provides Central and field offices with information as to sources of supply, previous prices, descriptions and specifications of needed parts, materials, supplies, and services relating to the operation and maintenance of TVA Fossil & Hydro Power heavy equipment. The record copy of purchase documents are maintained in Finance & Administration and, Purchasing organizations. These files contain background operational information which is not located in the the original contract file. Because of operational and maintenance needs, these records must be maintained for as long as the equipment is in operation which may be as long as 20 to 30 years. The inclusive dates of of these records are 1934 and continuing. The contracts are filed by contract number and the year of purchase. Up until 1980, the files were only in hard copy form. Since 1980, contract information has been generated from various electronic data bases which are used for procurement and supply management for TVA. These systems are MAMS, Walker System and ITMS (covered by GRS 20, item 3). Contract information is retrieved from these systems by contract number, TVA tag number and classification code.

DISPOSITION

Destroy 5 years after equipment is retired or sold.