

NOV - 7 1994

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	N1-142,95-10
1. FROM (Agency or establishment) Tennessee Valley Authority		DATE RECEIVED	11-16-94
2. MAJOR SUBDIVISION Resource Group		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
4. NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Wilma H. McCauley	615-751-2521	7/7/95	<i>John W. Paul</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE	
11-1-94	<i>Georgia S. Greene</i>	Assistant TVA Archivist	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	Correspondence File for the Senior Vice President of Resource Development (7-1-88 to 1-7-91)		
2	Correspondence File for Resource Group President (1-8-91 and continuing) (See attached descriptions for the two series)		

Copies sent to agency, NSE, 4/13, NIA 7/19/95

1. CORRESPONDENCE FILE FOR THE SENIOR VICE PRESIDENT OF RESOURCE DEVELOPMENT (7-1-88 TO 1-7-91)

In a 1988 reorganization, all programs previously under the Office of Natural Resources and Economic Development (ONRED) and the Office of Agricultural and Chemical Development (OACD) were merged under the new Resource Development organization. John T. Shields was named Senior Vice President of Resource Development.

Programs under the responsibility of Resource Development fell into four areas: (1) Stewardship - Those functions directly associated with the maintenance and protection of TVA lands, structures, and reservoirs; (2) Water and Land Resources and LBL - The natural resources program areas that help TVA be a leader in developing good land and water management practices; (3) Rural Development - Those functions related to helping close the economic growth gap between the region's rural and metropolitan areas and to demonstrate solutions to meeting these critical needs in ways others in the region and nation can use; and (4) National Fertilizer and Environmental Research - Those programs associated with TVA's national laboratory for research, development, education, and commercialization of fertilizers and related agricultural chemicals, including their safe use.

The total volume of this file is 35 cubic feet. The file was cut off on 1-7-91 when a reorganization changed the organization's name to Resource Group. The position of Senior Vice President, Resource Development, was ended and the new title became President, Resource Group (see item 2).

DISPOSITION

PERMANENT. Transfer to the National Archives 10 years after the file cutoff (CY 2001). Transfer to the Muscle Shoals Record Center in 1992.

2. CORRESPONDENCE FILE FOR RESOURCE GROUP PRESIDENT (1-8-91 AND CONTINUING)

This series contains the correspondence file records for the President, Resource Group (or equivalent titles), for the period 1-8-91 and continuing (formerly Senior Vice President, Resource Development). The RES GR programs remained the same as the Resource Development programs, i.e., Stewardship, Water and Land Resources and LBL, Rural Development, and the National Fertilizer and Environmental Research Center (see item 1), with the addition of Public Safety Service for the period 1-8-91 to 2-7-94. The 2-7-94 TVA reorganization also moved RES GR under the new TVA Chief Operating Officer and changed the top RES GR manager's title back to Senior Vice President. Effective 10-1-94 the economic development program was made a separate organization equivalent to RES GR also reporting to the Chief Operating Officer.

W. F. Willis served as President, RES GR, from 1-8-91 to 3-31-92, and reported to the Board of Directors. He was also Senior Executive Officer of TVA during this period; however, his correspondence related to this function was maintained separately and will be scheduled separately. From 4-1-92 to 2-6-94, Norman Zigrossi served as President, RES GR. Mr. Zigrossi directed that the record copy of his correspondence be maintained by the lower level RES GR organization which generated the correspondence. Therefore, the RES GR President's file during his tenure is small and contains only correspondence that is not located in one of the files of an organization reporting to him.

2. CORRESPONDENCE FILE FOR RESOURCE GROUP PRESIDENT (1-8-91 AND CONTINUING)
(continued)

The file segment for 1-8-91 to 3-31-92 totals 9 cubic feet of material filed by the subject-numeric classification system. The segment dated 4-1-92 to 2-6-94 totals approximately 4 cubic feet and is filed alphabetically by subject. Future segments will be filed by the subject-numeric classification system.

DISPOSITION

A. File segments dated 1-8-91 to 3-31-92 and 4-1-92 to 2-6-94

PERMANENT. Transfer to the Knoxville Records Center after file cutoff. Transfer to the National Archives 10 years after file cutoff (Segment 1, CY 2002; and Segment 2, CY 2004).

B. File segments dated 2-7-94 and continuing

PERMANENT. Break the file when each appointment as RES GR Senior Vice President (or equivalent title) ends or every 10 years, whichever is sooner. Transfer to the Knoxville Record Center after each file break. Transfer to the National Archives 10 years after each file break.

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