

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	
1 FROM (Agency or establishment) TENNESSEE VALLEY AUTHORITY	
2 MAJOR SUBDIVISION INFORMATION SERVICES	
3. MINOR SUBDIVISION	
4 NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE
Vicki Callahan	(423) 751-6249

LEAVE BLANK (NARA use only)	
JOB NUMBER N1-142-97-13	
DATE RECEIVED 5-14-97	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
DATE	ARCHIVIST OF THE UNITED STATES
8-20-97	<i>John W. Paul</i>

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
5/5/97	<i>Linda E. Stegors for Georgia Greene</i>	ASSISTANT TVA ARCHIVIST

7. ITEM NO.	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1.	See attached for Software Configuration Management Request Forms		
2.	See attached for ADP Publications		

1. **SOFTWARE CONFIGURATION MANGEMENT REQUEST FORMS**

These records consist of various forms and printouts used to request and document the migration of software modules through the promotion path (test, acceptance, and production) These forms include, but are not limited to, Production Request forms, Software Acceptance Logs, Production Management Change Request forms, PRIDE Modification/Improvement Request forms, and Production Source Module forms

DISPOSITION

Transfer to Records Center when one year old Destroy when 5 years old

2. **ADP PUBLICATIONS**

Newsletters created to disseminate information pertinent to the use of the central server such as system upgrades, security, data base management, media storage, and availability The current newsletter, *ADP Operating Notes*, is the consolidation of five previous newsletters *Bits and Bytes*, *TSO Swaps*, *Roscoe Reporter*, *CICS Informer*, and *S2K Keys*

DISPOSITION

A Electronic copies

Destroy or delete when superseded or obsolete

B Paper copies

Destroy when no longer needed