

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI-142-97-15</i>	DATE RECEIVED <i>6-13-97</i>
1. FROM (Agency or establishment) <i>TENNESSEE VALLEY AUTHORITY</i>		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2. MAJOR SUBDIVISION <i>BOARD</i>			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER <i>Vicki Callahan</i>	5. TELEPHONE <i>(423) 751-6249</i>	DATE <i>6-4-99</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>1-21-97</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Georgia S. Greene</i>	TITLE <i>ASSISTANT TVA ARCHIVIST</i>	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	Calendars of the TVA Board Members (See attached page) <i>mailed 1-22-97</i>		

JUN 30 1999

in #1

copy to: agency

CALENDARS OF TVA BOARD MEMBERS

This series contains the calendars of daily activities of the TVA Board members. The present Board members are Craven Crowell, Chairman, Johnny Hayes, and William Kennoy. Calendars for previous Board members are not available, due to them not being retained because of the lack of knowledge that these calendars were official records.

The Board of Directors is the governing body in which all powers are vested by statute. Through formal Board meetings and Board-staff conferences, the Board of Directors formulates general policies, reviews and appraises progress and results, and directs the administrative staff. The functions of the Board began in the 1930's after Congress established TVA for the purpose of carrying out the provisions of the Tennessee Valley Authority Act of May 18, 1933 (as amended on August 31, 1935, and July 26, 1939). All Board members are appointed by the President, subject to Senate confirmation. The Board is responsible to the President and to Congress.

Craven Crowell's tenure as Chairman of the Board began July 1993 and goes through 2002. His calendars date from 1993 to present, but we do not have his calendars for 1994. Johnny Hayes has been a Board member since July 1993. His calendars date from 1994 to present. We do not have his calendars for 1993. William Kennoy has been a Board member since May 1991. His calendars date from 1991 to present but no 1994 calendars for Mr. Kennoy have been located. These calendars do not reflect all of the Board members' activities.

The volume of calendars of Craven Crowell, Johnnie Hayes, and William Kennoy is less than ¼ cu. ft. These calendars are in hard copy, filed by calendar year. They are printed out from a Wang Office "calendar" program in Wang Word Processing.

DISPOSITION

A. Calendars

PERMANENT. Transfer to NARA in 10 year blocks. First transfer to be in 2001, second transfer in 2011, etc.

B. Records not containing any substantive information.

Destroy during archival processing without further notice to TVA.

C. Electronic versions of calendars

Destroy when no longer needed or when hard copy is printed out, whichever is ~~sooner~~ later,

*per telecom with
Vicki Culahan
7/17/97
Sy Elter*

BOARD CALENDAR.doc