**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

**TO** NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

1 **FROM** (Agency or establishment)  
TENNESSEE VALLEY AUTHORITY

2 **MAJOR SUBDIVISION**  
RESOURCE GROUP

3 **MINOR SUBDIVISION**

4 **NAME OF PERSON WITH WHOM TO CONFER**  
Georgia S Greene  
**TELEPHONE**  
423-751-3701

5 **AGENCY CERTIFICATION**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed on the attached (1) page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is not required, is attached, or has been requested.

**DATE**  
August 7, 1997  
**SIGNATURE OF AGENCY REPRESENTATIVE**  
Georgia S Greene  
**TITLE**  
Manager, Records Management

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<th>ITEM NO</th>
<th>DESCRIPTION OF ITEM AND PROPOSED DISPOSITION</th>
<th>GRS OR SUPERSEDED JOB CITATION</th>
<th>ACTION TAKEN (NARA USE ONLY)</th>
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<td>1</td>
<td>DRAWINGS AND SKETCHES FOR LABORATORY AND PILOT PLANTS</td>
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These records are detailed drawings and sketches of laboratory and pilot plant apparatus and equipment used in carrying out TVA's chemical and fertilizer research and development program. Included are sketches of unique shop fabrications as well as manufacturer's drawings and a card index. They provide a comprehensive picture of items used for research and development and are continually referenced for fabrication, maintenance, alteration, repair, and duplication purposes.

As part of NFERC's cooperative research and development program, TVA processes for fertilizer production are made available to others including underdeveloped countries. When these processes are shared with others, it is imperative that they receive all related information including copies of these sketches and drawings.

**DISPOSITION**

A. Original Sketch and One Record Copy of each Drawing
   1. Drawings selected by NARA - Permanent
   2. All other original sketches and record copies - Destroy upon approval

B. Other Copies
   Destroy when no longer needed for administrative purposes.