

REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	N1-142-98-8
1 FROM (Agency or establishment) Tennessee Valley Authority		DATE RECEIVED	2-2-98
2 MAJOR SUBDIVISION Fossil and Hydro Power		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION		In accordance with the provision of 44 U S C 3303a the disposition request, including amendments, is approved except for may items that be marked "disposition not approved" or "withdrawn" in column 10	
4 NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Paul A Jennings	423-751-2528	5-10-00	<i>[Signature]</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed on the attached () page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE	
Jan. 20, 1998	Georgia S Greene <i>[Signature]</i>	Assistant TVA Archivist	

7 ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>I 32 TIER I PROCEDURES</p> <p>Tier I Procedures are developed and maintained by F&HP Corporate Staffs and provide overall guidance to multiple locations, i e , fossil plants, hydro plants, power service shop, central lab, etc These procedures are related to plant operations and maintenance, safety, environmental, and administrative requirements Tier 2 Procedures are those Tier I Procedures that may be appended by plant sites for detailed implementation at their specific location or procedures that are originated at a specific location or business unit</p> <p>DISPOSITION</p> <p>A Electronic Document Management (EDM) Revisions Until superseded or facility is sold or until TVA no longer exist If facility is sold transfer to new owner</p> <p>B Paper copies Destroy when no longer needed for administrative purposes</p> <p><i>See revision</i></p>		

*Agency
NR ORC*

*FAKED
1-20-98
RAY*

I 32 TIER I & II PROCEDURES

Tier I Procedures are developed and maintained by F&HP Corporate Staffs and provide overall guidance to multiple locations, i e , fossil plants, hydro plants, power service shop, central lab, etc These procedures are related to plant operations and maintenance, safety, environmental, and administrative requirements Tier 2 Procedures are those Tier I Procedures that may be appended by plant sites for detailed implementation at their specific location or procedures that are originated at a specific location or business unit

DISPOSITION

A Electronic Document Management (EDM) Revisions

Until facility is sold or until TVA no longer exist If facility is sold transfer to new owner

B Paper copies

Destroy when entered into EDMS or no longer needed for administrative purposes which ever is longer