

REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	N1-142-98-10
1 FROM (Agency or establishment) TENNESSEE VALLEY AUTHORITY		DATE RECEIVED	3-4-98
2 MAJOR SUBDIVISION NUCLEAR POWER		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION		In accordance with the provision of 44 U S C 3303a the disposition request, including amendments, is approved except for may items that be marked "disposition not approved" or "withdrawn" in column to	
4 NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Georgia S. Greene	423-751-3701	3/26/99	<i>[Signature]</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed on the attached () page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE	
2-16-98	<i>Georgia S. Greene</i>	Manager, Records Management	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	Nuclear Power Security Records (See the attached document for details) Each TVA Nuclear Plant submitted separate Security Plans to the NRC Changes to these schedule items reflect the commitment each plant made to NRC about retaining security records		

APR -2 1999 MHT

Copy to: Agency
NRC

Item No. 1. RECORDS RELATING TO AUTHORIZED UNESCORTED ACCESS TO PROTECTED AND VITAL, NORMALLY UNOCCUPIED AREAS, AND ISSUANCE OF BADGECARDS

Includes badgecard entrance logs; card reader printouts; designated vehicle and visitor authorizations; alarm enunciation's, responses, and incident reports, and security clearance records for unescorted access authorization.

DISPOSITION

A. PAPER RECORD COPY DESIGNATED AS SAFEGUARDS

Retain for 3 years and then shred.

B. PRINTER TAPE AS RECORD COPY DESIGNATED AS SAFEGUARDS

Retain for 3 years and then shred.

C. PAPER RECORD COPIES NOT DESIGNATED AS SAFEGUARDS

Retain for 3 years and then destroy.

(N1-142-90-14, Item VI.1)

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D. SECURITY CLEARANCE RECORDS FOR UNESCORTED ACCESS AUTHORIZATION

Retain for term of unescorted access plus 5 years

Item No. 2. RECORDS RELATING TO MAINTENANCE OF SECURITY EQUIPMENT

This includes maintenance records, tests and inspections of physical barriers, intrusion alarms, communication equipment and other security equipment.

DISPOSITION

A. PAPER RECORD COPY DESIGNATED AS SAFEGUARDS

WBN - Retain for 3 years and then shred.

B. PRINTER TAPE AS RECORD COPY DESIGNATED AS SAFEGUARDS

WBN - Retain for 3 years and then shred.

C. PAPER RECORD COPIES NOT DESIGNATED AS SAFEGUARDS

WBN - Retain for 3 years and then destroy.

(N1-142-90-14, Item VI.1)

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D. RECORDS LISTED IN ITEMS A, B, AND C FOR BFN AND SQN

Retain for 5 years then destroy.

SECURITY RECORDS

CRS

-21.

Item No. 3. RECORDS OF ACCESS TO LOCKS, KEYS, COMBINATIONS AND OTHER EQUIPMENT

DISPOSITION

Retain for 3 years and then destroy.

(N1-142-90-14, Item VI.1)

Item No. 4. SECURITY AUDITS AND MANAGEMENT REVIEWS; REPORTABLE SECURITY SAFEGUARDS EVENTS REPORTS AND SAFEGUARDS EVENT LOGS; RECORDS OF CHANGES TO THE SECURITY/CONTINGENCY PLAN (PS/CP) AND PERSONNEL SECURITY TRAINING & QUALIFICATION PLAN (TQP); RECORDS OF CHANGES TO IMPLEMENTING PROCEDURES; LLEA LETTERS OF AGREEMENT AND RECORDS OF TOURS AND ORIENTATION; AND NRC INSPECTION REPORTS.

DISPOSITION

A. PAPER RECORD COPY DESIGNATED AS SAFEGUARDS

Retain for 3 years and then shred.

B. PAPER RECORD COPY NOT DESIGNATED AS SAFEGUARDS

Retain for 3 years and then destroy.

(N1-142-90-14, Item, VI.1)

Item No. 5. MEMBER SECURITY FORCE (MSF) INITIAL T&Q QUALIFICATION AND ANNUAL REQUALIFICATION RECORD

DISPOSITION

* A. INITIAL TRAINING RECORDS

Retain for length of employment + 3 years, then destroy.

B. REQUALIFICATION TRAINING RECORDS

1. Retain for 3 years, then destroy.

(N1-142-90-14, Item VI.1)

Item No. 6. SECURITY TRAINING FOR PLANT PERSONNEL FOR AUTHORIZED UNESCORTED ACCESS

DISPOSITION

Retain for 3 years, then destroy.

(N1-142-90-14, Item VI.1)

CRS-21

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