

| REQUEST FOR RECORDS DISPOSITION AUTHORITY | | LEAVE BLANK (NARA Use only) | |
|--|---|---|----------------------------------|
| TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408 | | JOB NUMBER | N1-142-99-10 |
| 1. FROM (Agency or establishment) | | DATE RECEIVED | 6-14-99 |
| TENNESSEE VALLEY AUTHORITY | | NOTIFICATION TO AGENCY | |
| 2. MAJOR SUBDIVISION TVA NUCLEAR | | In accordance with the provision of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for may items that be marked "disposition not approved" or "withdrawn" in column 9. | |
| 3. MINOR SUBDIVISION | | | |
| 4. NAME OF PERSON WITH WHOM TO CONFER | 5 TELEPHONE | DATE | ARCHIVIST OF THE UNITED STATES |
| VICKI CALLAHAN | 423-751-8249 | 9-16-99 | <i>[Signature]</i> |
| 6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed on the attached (pages) page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies. | | | |
| <input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested. | | | |
| DATE | SIGNATURE OF AGENCY REPRESENTATIVE | TITLE | |
| 6-7-99 | <i>Georgia D. Helms</i> | ASSISTANT TVA ARCHIVIST | |
| 7. ITEM NO. | 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARA USE ONLY) |
| 1 | <p>WORK ORDERS</p> <p>A record that requests maintenance or modification activities necessary for plant operation to be performed. At a point in the process the record may be printed and used by plant personnel to identify and perform work activities. WO's may contain a combination of work instructions, procedures, manuals, drawings, and other information, appropriate to the circumstances for documenting the performance of maintenance or modification task.</p> <p>DISPOSITION</p> <p>A Record</p> <p>Destroy in agency 10 years after nuclear facility is retired, or when 75 years old, whichever is longer.</p> <p>B. Electronic copies created on electronic mail and word processing systems</p> <p>Delete after recordkeeping copy has been produced <i>or when no longer needed</i> unless needed longer for revision or dissemination, <i>whichever is later.</i></p> | | |

9/27/1999 copies to: agency, NR, NRC