Schedule Number: N1-142-99-011

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Items B.1.a and B.1.b: The crosswalk for N1-142-10-001 stated that all items in NC1-142-81-20 were superseded by "GRS 1, item 33." That crosswalk failed to note that NC1-142-81-20 item 2.A was already superseded by N1-142-99-011, and made no mention of N1-142-99-011. Items B.1.a and B.1.b are now covered by GRS 2.1, items 050 (DAA-GRS-2017-0011-0001) and 051 (DAA-GRS-2017-0011-0002).

Item C: superseded by GRS 5.1, item 020 (DAA-GRS-2016-0016-0002).
REQUEST FOR RECORDS DISPOSITION AUTHORITY

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

1. FROM (Agency or establishment)  
TENNESSEE VALLEY AUTHORITY

2. MAJOR SUBDIVISION  
TVA

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
VICKI CALLAHAN

5. TELEPHONE  
423-751-6249

6. AGENCY CERTIFICATION
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed on the attached (1) page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is not required; □ is attached; or □ has been requested.

   DATE  
   11/25/98

   SIGNATURE OF AGENCY REPRESENTATIVE  
   [Signature]

   TITLE  
   Assistant TVA Archivist

7. ITEM NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

1. POSITION VACANCY ANNOUNCEMENT RECORDS
   The attached is to change the disposition B.1. for Position Vacancy Announcement Records which was previously approved by NARA job No. NC1-142-81-20, Item 2A. which reads as follows.
   Salary Policy and Trades and Labor
   After position is filled or cancelled, destroy at option, not to exceed 2 years.
This was previously approved by NARA job No. NC1-142-81-20, Item 1a(1), Item 1a(2), Item 1b, Item 2a, Item 2b.

POSITION VACANCY ANNOUNCEMENT RECORDS

Various forms and related papers, (including: TVA 9823 and variations - Salary Policy Vacancy Announcement; TVA 9888 - Trades and Labor Vacancy Announcement; Announcement for Apprentice and Application for Apprentice Openings; TVA 9824 - Employee Application-Announced Vacancy, and supporting papers; TVA 9824A - Application for Announced Vacancy, and supporting papers; TVA 9825 - Employee Application Trades and Labor Vacancy, TVA 5274 - Submission of Candidates and TV 3028 - Request for Candidates; and Analysis of Applicants Qualification, supporting papers and related forms) which accumulate in the publicizing, responses received, and selection of candidates for vacancies within TVA. A file for each announcement is maintained by the issuing organization. This series of records is covered by the Privacy Act System of Records, TVA-18, Position Vacancy Announcement Records.

DISPOSITION

A. Announcement and Selection Papers

1. Issuing Organization
   (a) Salary Policy and Trades and Labor
       After position is filed or cancelled, destroy at option, not to exceed 10 years.
   (b) Apprentice
       After position is filed or cancelled, hold 5 years, then destroy at option, not to exceed 5 years.

2. All other copies
   Destroy at end of closing date.

B. Response and Supporting Papers

1. Salary Policy and Trades and Labor
   Destroy at option after one year, not to exceed 2 years. If selection is challenged, destroy 1 year after final resolution of challenge (Verify that the selection has not been challenged before the disposal occurs)

2. Apprentice
   After notification that position has been filled, hold 5 years, then destroy at option, not to exceed 5 years.
C Electronic version of records created by the electronic mail and word processing application

Delete when file copy is generated or when no longer needed for reference or updating, whichever is later.