

REQUEST TO TRANSFER, APPROVAL, AND RECEIPT OF RECORDS TO NATIONAL ARCHIVES OF THE UNITED STATES

(See Instructions on reverse)

1. TYPE OF ACTION A. OFFER OF UNSCHEDULED RECORDS ☒		2 TO A. RECORDS DISPOSITION DIVISION MAILING ADDRESS GENERAL SERVICES ADMINISTRATION (NCD) WASHINGTON, DC 20408 ☒		3 UNIT THAT CREATED THE RECORDS A. AGENCY OR ESTABLISHMENT <u>Tennessee Valley Authority</u>	
		B. NATIONAL ARCHIVES MAILING ADDRESS GENERAL SERVICES ADMINISTRATION (NNB) WASHINGTON, DC 20408 ☐		B. MAJOR SUBDIVISION <u>Division of Personnel</u>	
B. TRANSFER OF SCHEDULED RECORDS ☐		C. REGIONAL ARCHIVES FEDERAL ARCHIVES AND RECORD CENTER GENERAL SERVICES ADMINISTRATION ☐		C. MINOR SUBDIVISION <u>Training Division</u>	
4 CURRENT LOCATION OF RECORDS		A. AGENCY SPACE (Give location) ☒ <u>Knoxville Records Center</u>		E. NAME OF PERSON WITH WHOM TO CONFER ABOUT THE CONTENT OF THE RECORDS <u>Ronald E. Brewer</u>	
		B. FEDERAL RECORDS CENTER (Identify center and FRC accession no. and enter location) ☐		F. TELEPHONE (Include area code) <u>FTS 858-2520</u>	
5 RECORDS DATA					

A. DESCRIPTION OF RECORDS (Give overall title of records, individual documents, dates, and attach Standard Form 135, if records are now in FRC. Continue on separate sheet of paper, if necessary)

☐ SF 135 ATTACHED
☒ SEPARATE SHEET(S) ATTACHED
Senior Training Officer Files, 1940-1954. These boxes primarily contain copies of published material relating to training, regional planning, and seminars and date from 1940-54. The material was assembled by the Senior Training Officer, Richard O. Neihoff, during the course of his job.

B. EST. VOLUME cu ft cu mtr 2		C. ARE RECORDS SUBJECT TO PRIVACY ACT? (If yes, cite agency system number and F.R. volume and page number for most recent notice and attach a copy) No	D. SPECIFIC RESTRICTIONS TO BE IMPOSED (Include justification and and cite statute or FOI exemption that authorizes such restrictions) None
E. RECORDS CONTROL SCHEDULE/ITEM NO. OR APPRAISAL JOB NO.		F. AGENCY REMARKS <u>This material contains Neihoff's notes as to why it was or was not applied to TVA. These records have been used by researchers twice in the last 3</u>	

6 STATEMENT OF AGENCY REPRESENTATIVE

The records described above and on the attached pages are hereby offered for deposit with the National Archives of the United States in accordance with 44 U.S.C. 2103. It is agreed that these records will be administered in accordance with the provisions of 44 U.S.C. Chapter 21, 41 C.F.R. 101-11.411, 41 C.F.R. 105-61, and such other rules or regulations as may be prescribed by the Administrator of General Services or the Archivist of the United States. Unless specified and justified above, there are no restrictions on the use of these records other than the general and specific record group restrictions on the use of records in the National Archives of the United States that have been published in 41 C.F.R. 105-61.53 or in the Guide to the National Archives of the United States. The Archivist of the United States may destroy, donate, or otherwise dispose of any containers, duplicate records, unused forms, blank stationery, nonarchival printed or processed material, or other nonrecord material in any manner authorized by law or regulation without further consent of this agency. I certify that any restrictions specified by this agency on the use of these records are in conformance with the requirements of 5 U.S.C. 552 and that I am authorized by the head of this agency to act for the agency on matters pertaining to the disposition of agency records.

A. SIGNATURE OF AGENCY REPRESENTATIVE <u>Ronald E. Brewer</u>	B. TITLE Assistant TVA Archivist	C. MAILING ADDRESS 100 Lupton Building Chattanooga, TN 37401	D. DATE 7-7-86
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7 ACTION TAKEN BY NATIONAL ARCHIVES AND RECORDS SERVICE, GENERAL SERVICES ADMINISTRATION

A. ACTION ☐ APPROVED ☒ DISAPPROVED	B. NARS CONCURRENCES						C. FOR NARS USE ONLY
	INITIALS	UNIT	DATE	INITIALS	UNIT	DATE	

D. NARS REMARKS REGARDING DISPOSITION/SHIPPING

NARA has determined that these records do not have sufficient value to warrant preservation in the National Archives. Because they are non-record material, they may be destroyed without further disposal authority.

E. SIGNATURE OF NARS AUTHORIZED REPRESENTATIVE <u>Kenneth F. Rosman</u>		F. TITLE Director, Records Appraisal & Disposition Division		G. DATE 6/11/87
B. RECORDS RECEIVED NARS DEPOSITORY	A. DATE	B. SIGNATURE	C. TITLE	

RECORDS INVENTORY

TRANSFERRING ORGANIZATION Division of Personnel		ORGANIZATION TO BE CHARGED Division of Personnel		ACCOUNT NUMBER 994-03-640		RECORDS CENTER ☐ Chatta ☒ Knox.			DATE PREPARED 8/10/82		PAGE NO. 1 of 5	
ORIGINAL DRAWER OR CODE NO.	DESCRIPTION OF RECORD { Form number, name of record, kind of copy, attached papers, filing arrangement, inclusive data such as dates, numbers, names, and volume					(Records Center Use Only) LOCATION IN STORAGE			APPROVED RETENTION PERIOD	AUTHORIZATION NUMBER		
						SECTION	STACK	DRAWER				
	Training Division material, R. O. Neihoff, Senior Training Officer, approximately 1940 - 1954, 2 boxes, with the following contents: Adventures in Faith and Works, Clapp's address at Lawrence College Analysis of TVA Materials for Educational Purposes (An Interim Report) and the Supplement to the Interim Report--Lester & Garber Applications of the Common Mooring (Fundamental Principles in the Utilization of Resources) Barriers to Communications Between Men--Roethlisberger--<u>Second Pers. Staff In-Serv. Train. Conf. 1953-54</u> Civil Service as Usual by Floyd W. Reeves Clapp - (1) Faith or Fear and the Will to Do--The Search for a Foundation in Personnel Admin. (2) Excerpts from Remarks by Clapp. <u>First Personnel Staff in Service Training Conference, 1953-54.</u>					N3	N	21	RCA Pending			

9/14/82 copy to Sandra Johnson, 417 MIB, K
 2/20/86 copy to Mark Winter, 100 LB-C for evaluation.

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ORIGINAL DRAWER OR CODE NO	DESCRIPTION OF RECORD	Form number, name of record, kind of copy, attached papers, filing arrangement, inclusive data such as dates, numbers, names, and volume			(Records Center Use Only) LOCATION IN STORAGE			APPROVED RETENTION PERIOD	AUTHORIZATION NUMBER
					SECTION	STACK	DRAWER		
	Clapp Letters - copies Communication: Its Blocking and Its Facilitation--Rogers-- <u>Second</u> <u>Personnel Staff In-Service Training Conf.e</u> 1953-54 Consultants--Bailey. Bond, Cyr, Lohman, Rothrock, Seay Contracts--Chestuee Contracts and Letter Agreement & Personal Service other than SRTP Educational Implications Found in Great Federal Projects, G. R. Clapp Fact and Fiction about Southern Labor, Robock and Peterson Government Employee Relations, G. R. Clapp Industrial and Economic Progress in the Southeast, Robock Interim Report on Development of An Inventory on Man's Use of Natural Resources, Sept. 1947 (Margaret Lester) Interns, SRTP (John Sevier) Tenn. St. Library & Archives Comm.e Hamblen Co. Lib. Bd. & TVA Letter for Child The Library in Relation to Adult Education--Rothrock Library in the TVA Adult Education Program (The)e--John Chancellor Library Service in the Valley States (A Conference) List of <u>Readings</u> - First 1953-54 Personnel Staff In-Service <u>Training Conference</u>	N3	N	21					

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TRANSFERRING ORGANIZATION		ORGANIZATION TO BE CHARGED	ACCOUNT NUMBER	RECORDS CENTER			DATE PREPARED	PAGE NO.
Division of Personnel		Division of Personnel	994-03-640	☐ Chatta. ☒ Knox.			8/10/82	3 of 5
ORIGINAL DRAWER OR CODE NO	DESCRIPTION OF RECORD	(Records Center Use Only)			APPROVED RETENTION PERIOD	AUTHORIZATION NUMBER		
		LOCATION IN STORAGE						
		SECTION	STACK	DRAWER				
	McGregor--Getting Effective Leadership in the Industrial Organization, Second Per. Staff In-Serv. Training Conf., 1953-54	N3	N	21				
	Morgan, Dr. H. A. (educational charts) Regional and National Problems and Education's Contribution to their Solution							
	Muddy Water, Henrie Andrews Howell, soil erosion booklet							
	Nine States Look at Their Libraries--Mary U. Rothrock (reprint from <u>The Southern Packet</u> , Oct. 1948)							
	Lester, Margaret (Analysis of TVA Materials for Educational Purposes) (Interim Report and Supplement)							
	Lester, Margaret (Materials relating to the teacher education study and for judging educational materials)							
	North Carolina School Forestry Project							
	Congressional Hearings, Reports, and Documents Relating to TVA, 1933-1950							
	R. O. Neihoff, Personal							
	Nobel - some reading material							
	Odegard, Peter H.							
	Opportunities for Agricultural Training Among Clearance Workers at Pickwick Landing Reservoir							
	Principles of Police Work with Minority Groups	N3	N	22				
	The Problems and Methods of General Management in a Multiple-Purpose Regional Agency--Clapp							

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ORIGINAL DRAWER OR CODE NO	DESCRIPTION OF RECORD	{ Form number, name of record kind of copy, attached papers filing arrangement inclusive data such as dates, numbers, names, and volume	(Records Center Use Only) LOCATION IN STORAGE			APPROVED RETENTION PERIOD	AUTHORIZATION NUMBER	
			SECTION	STACK	DRAWER			
	Problems of Union Relations in Public Agencies--Clapp		N3	N	22			
	Progress in Regional Planning in the USA--David E. Lillienthal and Gordon R. Clapp							
	Public Personnel Review							
	The Question that Has Not Been Asked Cannot be Answered--Culliton-- Second Personnel Conference, 1953-54							
	Regional Development and Agricultural Change in the Tennessee Valley Region, John V. Krutilla & Vernon W. Ruttan							
	Regional Library Developments in East Tenn.e, Mary U. Rothrock							
	Resource-Use Education in Southern Schools							
	Rockefeller Public Service Awards							
	The Role of Engineering in Nuclear Energy Development							
	The Rule of Three, It Puzzles Me, Gordon R. Clapp							
	Rural America, The People and the Land							
	Second Personnel Conference, 1953-54							
	Seminar on Administrative Organization, 1941							
	Seminar on the Economics of Multiple-Purpose Projects							
	Seminar on the Economics of River Development Programs							
	Seminar on Personnel Problems							
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			SECTION	STACK	DRAWER		
	The Staff Function in Human Relations--McGregor, Second Pers. Staff In-Serv. Tr. Conf.e, 1953-54		N3	N	22		
	Suggestions for Reading--Pers. Staff In-Serv. Tr. Conf. No. 2, 53-54						
	Supervisory Training in the Tennessee Valley Authority, G. R. Clapp						
	A Survey of the Regional Library Service at Murray St. Teachers College, Murray, KY						
	The Tenn. Valley Authority. A Demonstration in Integrated Resource Development--Niehoff, 1955						
	TVA Publications in Southeastern States--(Memorandum, Rothrock to Teasley)						
	TVA Relationships with Libraries of the Valley States--by Mary U. Rothrock (A Report)						
	What Price Ability in the Public Service, Gordon R. Clapp						
	Wilson, Carroll						

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