REQUEST FOR RECORD DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   Tennessee Valley Authority

2. MAJOR SUBDIVISION
   Office of Power

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
   Ronald E. Brewer

5. TEL. EXT.
   FTS 854-3351

6. CERTIFICATE OF AGENCY REPRESENTATIVE:
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of ______ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE
   10/16/78

D. SIGNATURE OF AGENCY REPRESENTATIVE
   Ronald E. Brewer

E. TITLE
   Assistant TVA Archivist

F. SAMPLE OR JOB NO.

G. ACTION TAKEN

OFFICE OF POWER

1 Record of Issue and Disposition of Accountable Items (TVA 665)

This item was approved under Job No. 345-5, Item 2, dated March 30, 1945. Experience has shown that the retention period can be reduced to 1 year.

This is the same form (TVA 665) as approved but the numbering system has been expanded to allow grouping by organizations.

We request a retention of:

   Destroy when 1 year old

2 Division of Power Production

Inspection Reports for Acceptance of Completed Construction

Inspection Reports on Completed Construction, record copies, was approved on Job II-NN-3490, Item No. 1, dated July 18, 1961, for 5 year retention.

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4
**OFFICE OF POWER**

Division of Power Production (continued)

2 Inspection Reports for Acceptance of Completed Construction (continued)

It has been determined that a 3 year retention is sufficient to satisfy all administrative needs. We therefore request the retention be reduced to 3 years.

Destroy when 3 years old.