

REQUEST FOR RECORD DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	
NC1 142 79 3	
DATE RECEIVED	
OCT 25 1978	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
10-30-78 Date	<i>James B. Rhoads</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Tennessee Valley Authority

2. MAJOR SUBDIVISION

Office of Power

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Ronald E. Brewer

5. TEL. EXT.

FTS
854-3351

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
10/16/78	<i>Ronald E. Brewer</i>	Assistant TVA Archivist

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p align="center"><u>OFFICE OF POWER</u></p> <p><u>Record of Issue and Disposition of Accountable Items (TVA 665)</u></p> <p>This item was approved under Job No. 345-824⁵²⁵⁴, Item 2, dated March 30, 1945. Experience has shown that the retention period can be reduced to 1 year.</p> <p>This is the same form (TVA 665) as approved but the numbering system has been expanded to allow grouping by organizations.</p> <p>We request a retention of:</p> <p align="center">Destroy when 1 year old</p>	345-5254, Item 2	
2	<p><u>Division of Power Production</u></p> <p><u>Inspection Reports for Acceptance of Completed Construction</u></p> <p>Inspection Reports on Completed Construction, record copies, was approved on Job II-NN-3490, Item No. 1, dated July 18, 1961, for 5 year retention.</p>	II-NN-3490, Item 1	

*to agency & 4/NCN (via NABR) 10/31/78 RFB
& 4/NC*

2 items

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
2	<p style="text-align: center;"><u>OFFICE OF POWER</u></p> <p><u>Division of Power Production (continued)</u></p> <p><u>Inspection Reports for Acceptance of Completed Construction (continued)</u></p> <p>It has been determined that a 3 year retention is sufficient to satisfy all administrative needs. We therefore request the retention be reduced to 3 years.</p> <p style="text-align: center;"><i>Destroy when 3 years old.</i></p>		