

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

NCO 22 Feb 79 AH

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Tennessee Valley Authority

2. MAJOR SUBDIVISION

Office of Agricultural and Chemical Development

3. MINOR SUBDIVISION

Division of Chemical Operations, Maintenance Branch

4. NAME OF PERSON WITH WHOM TO CONFER

Ronald E. Brewer

5. TEL. EXT.

FTS 854-3351

LEAVE BLANK	
JOB NO	NC1-142-79-7
DATE RECEIVED	28 FEB 1979
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
4-8-79 Date	<i>James B. [Signature]</i> Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
	<i>Ronald E. Brewer</i>	Assistant TVA Archivist

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p align="center"><u>EQUIPMENT HISTORY</u></p> <p>This record series is created and maintained so that Maintenance Branch supervisory employees will have a complete record of each piece of equipment in the OACD Chemical Plant. The following information is included in these files: type of equipment, location, date purchased and installed, supplier's name and address, repair or maintenance activity on a specific piece of equipment, cost of equipment, cost of repairs and maintenance, and other similar data. Accumulation since 1933 is 11 cubic feet.</p> <p>They are updated and referenced as repairs or maintenance activities are performed, when reordering new or replacement parts, and for making equipment cost estimates.</p> <p>Disposition:</p> <p>Destroy when equipment is retired from plant.</p>		
	<i>to agency, 4ACN, 4NC, 4/10/79</i>	<i>1 item</i>	