

Red NCP 11A9774

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK	
JOB NO	
NCL-142-79-11	
DATE RECEIVED	
May 15, 1979	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
8-6-79	James E. O'Neil
Date Acting	Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Tennessee Valley Authority

2. MAJOR SUBDIVISION
Division of Forestry, Fisheries and Wildlife Development

3. MINOR SUBDIVISION
Systems Development & Data Processing Section

4. NAME OF PERSON WITH WHOM TO CONFER
Ronald E. Brewer

5. TEL. EXT.
FTS
854-3351

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
5/3/79	<i>Ronald E. Brewer</i>	Assistant TVA Archivist		
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p><u>WOODLAND RESOURCE ANALYSIS PROGRAM</u></p> <p>Woodland Resource Analysis Program (WRAP) is a personalized woodland management plan offered to the small, non-industrial woodland owner. Records include a computer generated report which is distributed to the landowner and his forester; and computer input forms which contain information about the landowner, his ownership goals, an inventory of his timber stands, economic information such as stumpage prices and costs associated with woodland management.</p> <p>The input forms (list attached) are microfiched when the plan is completed for each landowner.</p> <p>A. <u>Input Forms & related correspondence from individual forester--</u> Disposition:</p> <p>1) Paper - Destroy upon verification of microfiche</p> <p>2) Microfiche - Destroy when 25 years old. Do not transfer to Federal Records Center</p> <p>B. Woodland management plan for individual landowner - computer-generated report which includes all the input information</p>			

4 items

sent to Agency, 4 NC, 4 NCD thru ANBR
8-30-79 MDS

Request for Records Disposition Authority - Continuation

JOB NO.

PAGE OF
2 of 2

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>Disposition:</p> <ul style="list-style-type: none">i) Paper - Destroy upon verification of microfichea) Microfiche - Destroy when 25 years old. Do not transfer to Federal Records Center.		

INPUT FORMS

TVA 5599A, WRAP Input Tract Inventory Form

TVA 5599B, Bundles Program Form 1-7

TVA 20021, WRAP Inventory Processor - Unit Information

TVA 20016, WRAP Inventory Processor - Data Sheet for Tallying
by Species, Diameter, Height, and Grade Points

TVA 20017, WRAP Inventory processor - Data Sheet for Tallying by
Species, Diameter, and Height

Sketch Maps

Communications from the forester