

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*Red v L O 5 Jun 80*

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)  
Tennessee Valley Authority

2 MAJOR SUBDIVISION  
Office of Agricultural & Chemical Development

3 MINOR SUBDIVISION  
Process Engineering Branch

4 NAME OF PERSON WITH WHOM TO CONFER  
Ronald E. Brewer

5 TEL EXT  
FTS 854-3351

LEAVE BLANK

JOB NO  
**NCL-142-80-11**

DATE RECEIVED  
**June 5, 1980**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

**12-5-80** *[Signature]*  
Date Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <b>5/30/80</b>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Ronald E. Brewer</i>	E. TITLE TVA Assistant Archivist
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p><u>Drawings and Sketches for Laboratory and Pilot Plant Apparatus and Equipment</u></p> <p>These records are detailed drawings and sketches of laboratory and pilot plant apparatus and equipment used in carrying out TVA's chemical and fertilizer research and development program. Included are sketches of unique shop fabrications as well as manufacturer's drawings. They provide a comprehensive picture of items used for research and development and are continually referenced for fabrication, maintenance, alteration, repair, and duplication purposes.</p> <p>As a part of OACD's cooperative research and development program, TVA processes for fertilizer production are made available to others including underdeveloped countries. When these processes are shared with others, it is imperative that they receive all related information including copies of these sketches and drawings. These records are filed by size, then number and are located by an index card system filed by subject. Accumulation is 11 cubic feet since 1934.</p> <p>Disposition:  <u>Original Pencil Sketch with Matching Copy</u>- Destroy 5 years after Chemical Fertilizer Research and Development Program is discontinued. Not authorized for transfer to FRC.</p> <p><u>Duplicate Copies:</u>                      B. Destroy when no longer needed for administrative purposes. Not authorized for transfer to FRC.</p>		