

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

7-17-81

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Tennessee Valley Authority

2. MAJOR SUBDIVISION
Office of Power

3. MINOR SUBDIVISION
Division of Fossil and Hydro Power

4. NAME OF PERSON WITH WHOM TO CONFER

Ronald E. Brewer

5. TEL. EXT.

FTS 857-3351

LEAVE BLANK	
JOB NO <i>NCI-142-81-11</i>	
DATE RECEIVED <i>May 19, 1981</i>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<i>6-17-81</i> Date	<i>[Signature]</i> Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
5/14/81	<i>Ronald E. Brewer</i>	Assistant TVA Archivist		
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)			
	<p><u>Initial Forced-Outage Records</u></p> <p>When a generating plant is forced off the line, it must make a report of the incident in order to determine the cause of the shutdown and to determine what preventative measures should be taken to avoid recurrences of the same nature. Form TVA 9873, Initial Forced-Outage Report, gives unit conditions prior to shutdown and the action required to return it to service. Also included in the report is form TVA 9873A, Forced-Outage Review Committee (FORC) Outage Report which is a reporting of committee investigation of the incident.</p> <p>The report is used for reference and will have no administrative value after two years. The original copy is sent to the central office file and a duplicate is retained at the plant.</p> <p>The records have a Central Office Operations Group accumulation of 3.0 cubic feet and generating plant site accumulation of 3.0 cubic feet since the use of the record series began in 1979. The records are filed by plant in reverse chronological order by year and then date.</p>			<i>2 items</i>

115-107

CB

copy to agency + 4NCN - 6/22/81 - NO COPY TO 4NC
Closed Out: 6-23-81: K.T.D.

Request for Records Disposition Authority – Continuation

JOB NO.

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2 2

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>Disposition:</u></p> <p>1. Central Office file--Destroy ^{in agency} when 2 CY old.</p> <p>2. Plant file--Destroy ^{in agency} at option, not to exceed 6 months.</p>		