

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

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TO GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

JOB NO

*NCI-142-83-6*

1 FROM (AGENCY OR ESTABLISHMENT)  
Tennessee Valley Authority

DATE RECEIVED

*11-24-82*

2 MAJOR SUBDIVISION  
Office of Agricultural and Chemical Development (OACD)

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER

Ronald E. Brewer

5 TEL EXT

FTS 858-2520

*withdrawn 12/20/82*  
Date *12/20/82* Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 5 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention

C DATE

11/18/82

D SIGNATURE OF AGENCY REPRESENTATIVE

*Ronald E. Brewer*

E TITLE

Assistant TVA Archivist

7 ITEM NO

1

8 DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)

Agricultural, Chemical, and Fertilizer Research and Development Technical Reports and Publications

This records series pertains to a major program that has been ongoing in TVA since the Agency was created by an act of Congress and the President in 1933. These reports document TVA's chemical, fertilizer, and agricultural research and development program.

They contain information related to research and development of new and improved fertilizers and processes for their manufacture; testing and demonstrating methods of chemical and organic fertilizer use as an aid to soil and water conservation; preservation and enhancement of the Valley's agricultural resources; demonstration of new and improved agricultural methods; and for readjustment of agricultural areas affected by TVA operations. They also pertain to the operation and maintenance of facilities that serve as a national laboratory for research and development in chemistry and chemical engineering related to fertilizers and munitions essential to national defense.

9 SAMPLE OR JOB NO

10 ACTION TAKEN

*31 items*

*CM 15-107 closed 7/28/83*

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7. ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>The OACD reports created are:  OACD Progress and Activity Reports, all offices, 1933 to date; Fertilizer Abstracts, 1968 to date; and OACD Reports Series as follows:</p> <p>A Published Technical Articles, ND - 1969  (See Series X for articles after 1969)</p> <p>B Chemical Engineering Bulletins, 1952 - 1957</p> <p>C Chemical Engineering Reports, 1942 - 1954</p> <p>G Greenhouse Reports, 1940 to date</p> <p>M Monthly assemblies of Division of Chemical Development Branch Progress Reports, 1947 to date</p> <p>R Formal Technical Reports, 1934 to date</p> <p>S Informal Technical Reports, 1934 - 1974  (See Series Y and Z for reports after 1974)</p> <p>T Preliminary Reports of Plant Test and Development, 1934 - 1942</p> <p>W Plant Chemical Control Reports, 1944 - 1968</p> <p>X Published Technical Articles, 1970 to date</p> <p>Y Bulletins, 1970 to date</p> <p>Z Circulars, 1970 to date</p> <p>Cumulative index</p> <p>Accumulation is approximately 30 cubic feet since 1934. These reports are filed by type of report then by assigned number. An index has been developed to these reports. It is broken down by subject, author and series.</p>		
1	<p><u>Disposition</u></p> <p>A. Record Set, all items listed above:</p> <p>(1) Activity and Progress Reports for all OACD Offices - OACD Administrative Files - <u>Permanent</u>. Offer to NARS when program is discontinued. (Arranged by office, thereunder by date. Estimated yearly accumulation 2").</p> <p>(2) Fertilizer Abstracts - Muscle Shoals Technical Library - Destroy in Agency when no longer needed for reference.</p> <p>(3) Monthly Assembly Reports "M Series" - Division of Chemical Development, Administrative Services Section - <u>Permanent</u>. Offer to NARS when program is discontinued. (Arranged by report number. Estimated yearly accumulation 1 item per year - negligible.)</p>		<p>NC1-142-82-1, Item 1A(1)</p> <p>NC1-142-82-1, Item 1A(2)</p> <p>NC1-142-82-1, Item 1A(3)</p>

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	(4) All other Reports and Publications - Muscle Shoals Technical Library (Arranged by series, thereunder by title. Estimated yearly accumulation 1" per year, each series.)		
	(a) Series A - Published Technical Articles - Destroy in Agency when no longer needed for reference.	NC1-142-82-1, Item 1A(4)(a)	
	(b) Series B - Chemical Engineering Bulletins - <u>Permanent</u> . Offer to NARS when no longer needed for reference.	NC1-142-82-1, Item 1A(4)(b)	
	(c) Series C - Chemical Engineering Reports - <u>Permanent</u> . Offer to NARS when no longer needed for reference.	NC1-142-82-1, Item 1A(4)(c)	
	(d) Series G - Greenhouse Reports - <u>Permanent</u> . Offer to NARS when program is discontinued.	NC1-142-82-1, Item 1A(4)(d)	
	(e) Series M - Monthly Assemblies - (see Item A [3])	NC1-142-82-1, Item 1A(4)(e)	
	(f) Series R - Formal Technical Reports - <u>Permanent</u> . Offer to NARS when program is discontinued.	NC1-142-82-1, Item 1A(4)(f)	
	(g) Series S - Informal Technical Reports - <u>Permanent</u> . Offer to NARS when program is discontinued.	NC1-142-82-1, Item 1A(4)(g)	
	(h) Series T - Preliminary Reports of Plant Test and Development - <u>Permanent</u> . Offer to NARS when program is discontinued.	NC1-142-82-1, Item 1A(4)(h)	
	(j) Series W - Plant Chemical Control Reports - <u>Permanent</u> . Offer to NARS when program is discontinued.	NC1-142-82-1, Item 1A(4)(j)	
	(k) Series X - Published Technical Articles - Destroy in Agency when no longer needed for reference.	NC1-142-82-1, Item 1A(4)(k)	
	(L) Series Y - Bulletins - <u>Permanent</u> . Offer to NARS when program is discontinued.	NC1-142-82-1, Item 1A(4)(L)	
	(m) Series Z - Circulars - <u>1</u> Publications and reports printed and/or distributed by GPO prior to 1980 - <u>Permanent</u> . Offer to NARS when no longer needed for reference.	NC1-142-82-1, Item 1A(4)(m) <u>1</u>	

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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p><u>2</u> Publications and Reports printed and/or distributed by GPO from 1980 on, AND duplicates of all publications in this series - Destroy in Agency when no longer needed for reference.</p> <p><u>3</u> Publications and printed reports produced by TVA but not printed or distributed by GPO - <u>Permanent</u>. Offer to NARS when no longer needed for reference.</p> <p>(5) Cumulative Index - <u>Permanent</u>. Offer to NARS when program is discontinued.</p>	<p>NC1-142-82-1, Item 1A(4)(m)<u>2</u></p> <p>NC1-142-82-1, Item 1A(4)(m)<u>3</u></p>	
B.	<p>Duplicate Set, R, S, and M Series ONLY -- (Arranged by series thereunder by title. Estimated yearly accumulation 1/2 cu. ft.)</p> <p>(1) film copies, all R, S, M reports (including agriculture reports), 1933-72 - <u>Permanent</u>. Offer to NARS (Atlanta) with related index upon approval of this SF 115.</p> <p>(2) hard copies R and S, 1972-74 - <u>Permanent</u>. Offer to NARS (Atlanta) with related index upon approval of this SF 115.</p> <p>(3) hard copies, M series, 1972-74 - <u>Permanent</u>. Offer to NARS (Atlanta) with related index upon approval of this SF 115.</p> <p>(4) hard copy, M series, 1975<sup>A</sup> <sup>and continuing</sup> - <u>Permanent</u>. Offer to NARS (Atlanta) with related index when 8 years old. (No restrictions)</p> <p>(5) hard copy, R and S, 1975<sup>A</sup> <sup>and continuing</sup> - <u>Permanent</u>. Offer to NARS (4NCN) with related index when 8 years old.</p>	<p>NC1-142-82-1, Item 1B(1)</p> <p>NC1-142-82-1, Item 1B(2)</p> <p>NC1-142-82-1, Item 1B(3)</p> <p>NC1-142-82-1, Item 1B(4)</p> <p>NC1-142-82-1, Item 1B(5)</p>	
C.	<p>Other duplicate sets:</p> <p>(1) Series A - Destroy in Agency when no longer needed.</p> <p>(2) Series B - Destroy in Agency when no longer needed.</p>	<p>NC1-142-82-1, Item 1C(1)</p> <p>NC1-142-82-1, Item 1C(2)</p>	

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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	(3) Series C - Destroy in Agency when no longer needed.	NC1-142-82-1,	Item 1C(3)
	(4) Series G - Destroy in Agency when no longer needed.	NC1-142-82-1,	Item 1C(4)
	(5) Series T - Destroy in Agency when no longer needed.	NC1-142-82-1,	Item 1C(5)
	(6) Series W - Destroy in Agency when no longer needed.	NC1-142-82-1,	Item 1C(6)
	(7) Series X - Destroy in Agency when no longer needed.	NC1-142-82-1,	Item 1C(7)
	(8) Series Y - See item 1A(4)(L).	NC1-142-82-1,	Item 1C(8)

*All items withdrawn,  
12/20/82*