

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

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| LEAVE BLANK  |  |
| JOB NO.<br><i>NCI-142-83-12</i>  |  |
| DATE RECEIVED<br><i>1-31-83</i>  |  |
| NOTIFICATION TO AGENCY   |  |
| In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10. |  |
| <i>5-10-83</i><br>Date   | <i>Robert M. Way</i><br>Archivist of the United States |

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

*Tennessee Valley Authority*

2. MAJOR SUBDIVISION

*Division of Medical Services*

3. MINOR SUBDIVISION

*Special Health Services Branch*

4. NAME OF PERSON WITH WHOM TO CONFER

*Ronald E. Brewer*

5. TEL EXT.

*FTS 858-2520*

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

|                           |  |  |
|---------------------------|--|--|
| C. DATE<br><i>1/27/83</i> | D. SIGNATURE OF AGENCY REPRESENTATIVE<br><i>Ronald E. Brewer</i> | E. TITLE<br><i>Assistant TVA Archivist</i> |
|---------------------------|--|--|

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)  | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN |
|-------------|--|----------------------|------------------|
|             | <p>TVA ANNUAL EMPLOYEES' MORTALITY COHORT RECORDS</p> <p>In 1977 the Tennessee Valley Authority entered into an agreement with the National Institute for Occupational Safety and Health (NIOSH) to conduct an "Epidemiological Mortality Study of TVA Employees." The primary purpose of the study is to measure the mortality experience of employees in coal-fired steam-electric power plants relative to control groups of employees in other lines of work. A second purpose is to determine the mortality experience of a large heterogeneous work force in an established energy-producing industry.</p> |                      | <i>4 items</i>   |

*to agency, by RTB, 5/11/83  
to NNB + 4KRA, 5/12/83 WAS sent out by DMW on 5/24/83  
no copy to FRC - no MDC sheet needed*

| Request for Records Disposition Authority - Continuation |  | JOB NO.                    | PAGE OF<br>2 3      |
|--|--|----------------------------|---------------------|
| 7.<br>ITEM NO.   | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)  | 9.<br>SAMPLE OR<br>JOB NO. | 10.<br>ACTION TAKEN |
|  | <p>As a result of the agreement, this records series was created. Included in this series are records such as:</p> <p>Death benefit claim key punch data.<br/> Certificates of death from various states, unnumbered, original or processed copy.<br/> Employee service record (McBee Card) processed copy, TVA 7587.<br/> Employee record, processed copy, TVA 4911 and 4911A.<br/> Death benefit claim, processed copy, TVA RS-10.<br/> Mortality study worksheet, unnumbered.<br/> Mortality study work history, unnumbered.<br/> Mortality study work history continuation sheet unnumbered.</p> <p>The study consists of data collected on 24,000 TVA employees who were employed from January 1, 1955 through December 30, 1975, with followup to January 1978. The subjects were all males and had two years TVA employment with one year continuous annual service. The data was abstracted and collected from the following sources:</p> <ol style="list-style-type: none"> <li>1. Retirement System Register of Active Employees.</li> <li>2. Retirement System Register of Withdrawn Members.</li> <li>3. Retirement System active files.</li> <li>4. Retirement System inactive files.</li> <li>5. Division of Finance Annual Employee Payroll Ledger Cards for years of 1955, 1956, and 1957.</li> <li>6. Division of Personnel Automated Personnel Management Information System for years 1969-1978.</li> <li>7. Division of Personnel Automated Personnel Data System for years 1967-1968.</li> <li>8. Personal History Records, Knoxville Files and St. Louis Federal Records Center.</li> <li>9. Work History Cards from: <ol style="list-style-type: none"> <li>A. Division of Power Production.</li> <li>B. Division of Power System Operations.</li> <li>C. Division of Chemical Operations.</li> </ol> </li> </ol> <p>Each file folder also serves as the control document for the enclosed records with pertinent data concerning the contents, source of information, and status of the record entered on the front of the folder.</p> |                            |                     |

**Request for Records Disposition Authority - Continuation**

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|----------------|---|----------------------------|--|
| 1              | <p>These records are filed alphabetically by employee name. There is a volume of 75 cubic feet. A machine-readable master file is maintained for analysis and contains data from the worksheets, work histories, and portions of the death certificates <sup>(not originals)</sup> - all of which are retained in hard copy.</p> <p>The data collection for this study has been completed. The analysis and final report is incomplete at this time. The final report of this study will be titled, "TVA/NIOSH Report of Mortality in a Large Energy Producing Industry," and will be the property of NIOSH who will make the distribution. The study will be updated every five years or so. The hard copy records will be microfilmed after data entry to the machine-readable file.</p> <p><u>Disposition:</u></p> <p>A. Hard Copy</p> <p>(1) Final Report and Updates - <del>Destroy in agency when 20 years old.</del> <i>PERMANENT, offer to NARS upon issuance.</i></p> <p>(2) Source Documents - Destroy in agency when microfilm is verified.</p> <p>B. Microfilm and Index - Destroy in agency when 20 years old.</p> <p>C. Magnetic tape - Destroy individual data elements when data is no longer needed for administrative use; erase and reuse.</p> |                            | <p><i>1 copy of each -</i></p> <p><i>RB DB 4/26/83</i></p> <p><i>1-2" for final report; negligible volume for updates.</i></p> |