

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	
1 FROM (Agency or establishment)	Civil Service <del>Commission (Office of Personnel Management)</del>
2 MAJOR SUBDIVISION	
3 MINOR SUBDIVISION	
4 NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE

LEAVE BLANK (NARA use only)

JOB NUMBER N1-146-94- 1	
DATE RECEIVED 11.21.94	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
DATE 3-10-95	ARCHIVIST OF THE UNITED STATES <i>Candy Hershamp Petrus</i>

6 AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE 11/16/94	SIGNATURE OF AGENCY REPRESENTATIVE <i>Leslie Crawford</i>	TITLE Records Management Officer
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7. ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	See attached.		
<i>Copies sent to Agency, NCF, NNT 3/17/95</i>			

1. **CIVIL SERVICE COMMISSION (CSC) POLICY FILES, 1898-1953.**

WNRC accessions 146-66A189 (Boxes 1-208), 146-71B2724 (Boxes 1-99), and 146-71C2747 (Boxes 100-122). Correspondence, memoranda, circular letters and other documentation covering the range of CSC activity, including development and implementation of civil service standards, establishment of the civil service in US territories, and policy development of issues such as veterans preference and loyalty. Documentation of administrative matters such as individual promotions, administrative appeals, and hiring procedures. Arrangement is subject-numeric; total volume is 330 cubic feet.

*Disposition:* **Permanent.** Transfer to the National Archives in 1996. Interspersed routine and facilitative material may be screened and destroyed during archival processing.