REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS
(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION
   NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC  20408

1. FROM (AGENCY OR ESTABLISHMENT)
   U.S. Civil Service Commission
2. MAJOR SUBDIVISION
   Bureau of Management Services
3. MINOR SUBDIVISION
   Records Administration Section
4. NAME OF PERSON WITH WHOM TO CONFER
   Charles R. Chesek
5. TEL. EXT.
   24510
6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

JUN 19 74
Donald J. Biglin, Director
Bureau of Management Services

7. ITEM NO.
8. DESCRIPTION OF ITEM
   Equal Employment Opportunity complaint case files as described by 5 CFR 713.222. When the case is resolved by the Board of Appeals and Review, dispose seven years after final adjustment. EXCEPT RETAIN Sample case files (3 or more) for each type of discrimination alleged for AGE, RACE, COLOR, RELIGION, SEX, or NATIONAL ORIGIN for each civil service region.
9. SAMPLE OR JOB NO.
   AMS-178-D ERS-3
10. ACTION TAKEN
   RNC 8/1/74

STANDARD FORM 115
Revised January 1973
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4

Copy to Agency 9/25/74