REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   Civil Service Commission

2. MAJOR SUBDIVISION
   Bureau of Management Services

3. MINOR SUBDIVISION
   Office Services Division

4. NAME OF PERSON WITH WHOM TO CONFER
   Charles R. Chesek

5. TEL EXT
   632-4510

6. CERTIFICATE OF AGENCY REPRESENTATIVE
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of ______ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☐ B Request for disposal after a specified period of time or request for permanent retention.

<table>
<thead>
<tr>
<th>C. DATE</th>
<th>D. SIGNATURE OF AGENCY REPRESENTATIVE</th>
<th>E. TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 May 76</td>
<td>Roland E. Vergagni</td>
<td>Acting Chief, Office Services Division</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>7. ITEM NO</th>
<th>8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)</th>
<th>9. SAMPLE OR JOB NO</th>
<th>10. ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Copies of Standard Form 50 used by the Civil Service Commission as a personnel locator. These copies have been received by the National Personnel Records Center (Civilian Personnel Records) since April 1, 1965. Volume of Records - 1,150 cubic feet</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Copy to Agency 5-24-76