REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   Office of Personnel Management

2. MAJOR SUBDIVISION
   Office of Management

3. MINOR SUBDIVISION
   Office of Management Support

4. NAME OF PERSON WITH WHOM TO CONFER
   Charles R. Chesek

5. TEL. EXT.
   632-4516

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of [ ] page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

3-30-79 Edward A. Schroer
Date (Signature of Agency Representative) Director, Office of Management (Title)

7. ITEM NO.

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)</th>
<th>SAMPLE OR ITEM NO.</th>
<th>ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Summary Rating Sheets (EEOC Form 058B 5/78) and Individual Rating Sheets (EEOC Form 0-58A 5/78)</td>
<td>sample</td>
<td></td>
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</tbody>
</table>

In July 78, as a result of interviews of approximately 1,500 Equal Opportunity Specialist applicants the above listed forms were completed. In September 78, EEOC and OPM decided to disregard the interview results and separate the above forms from the application and allow EEOC appointing officers to reinterview candidates who were certified for employment.

One time disposition Destroy 9/30/81