

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

**TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Office of Personnel Management

2. MAJOR SUBDIVISION
Office of Management

3. MINOR SUBDIVISION
Office of Management Support

4. NAME OF PERSON WITH WHOM TO CONFER
Charles R. Chesek

5. TEL. EXT. *96*
632-4516

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED	JOB NO.
6-1-79	NC1-146-79-1
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
<p align="center"> JUN 7 1979 <i>James E. O'Neill</i> (Date) ACTING Archivist of the United States </p>	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

Ed A. Schroer *Ed A. Schroer*
3-30-79 Edward A. Schroer Director, Office of Management
 Date (Signature of Agency Representative) (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	Summary Rating Sheets (EEOC Form 058B 5/78) and Individual Rating Sheets (EEOC Form 0-58A 5/78) In July 78, as a result of interviews of approximately 1,500 Equal Opportunity Specialist applicants the above listed forms were completed. In September 78, EEOC and OPM decided to disregard the interview results and separate the above forms from the application and allow EEOC appointing officers to reinterview candidates who were certified for employment. One time disposition Destroy 9/30/81	sample	

sent to Agency 6-11-79 MS