

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC1-146-82-2
DATE RECEIVED	9-3-82
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
10-26-82 <i>Date</i>	<i>Robert M. Ward</i> <i>Archivist of the United States</i>

TO **GENERAL SERVICES ADMINISTRATION,**
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
U.S. Office of Personnel Management

2. MAJOR SUBDIVISION
Administration Group

3. MINOR SUBDIVISION
Information Systems Plans & Policies Branch

4. NAME OF PERSON WITH WHOM TO CONFER
Charles R. Chesek

5. TEL EXT
632-6883

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A** Request for immediate disposal.
- B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE 9/13/82	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>William C. Duffy</i> William C. Duffy	E. TITLE Chief, Information Systems Plans and Policies Branch	
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1. 2.	The following material is maintained at our Boyers, Pa. facility for our Compensation Group and has ceased to have any use. Annuity Award Cards (BRI 49-85) 1960-69, 2915 cu. ft. Death Award Cards (BRI 49-47) 2,774 cu. ft. These documents served as a manual record of periodic payment information for annuitants and survivor annuitants. All cost-of-living increases were manually posted to these documents through November 1965. On December 1, 1965, the processing of cost-of-living increases (COLA) was converted to the automated data processing system. Until May 1969, a dual system was maintained and COLA data continued to be manually posted to the award cards. During May 1969, the Master Record System was fully operational and all pay data (with the exception of some death files which were purged) was converted to the Automated Master Record System. A survey of the frequency of retrieval for these records was performed and they concluded that requests for retrieval of these records was rare. It is the concensus of the Retirement program managers that the amount of an award can be reconstructed, if necessary, and that further retention of the records is nonessential.		

Copy to Agency 10/28/82
Mass Date Change Sheet Not Required
Closed out: 10/28/82:cm
Copies to NNF & Agency

2 items