

EVALUATIONS

This group of records consists of documents relating to the Government-wide personnel management evaluation program.

Item No.	Title and Description of Records	Disposition
1.	<p>Personnel management evaluations and special program studies (including official correspondence).</p> <p style="padding-left: 40px;">a. Agency-level national and regional personnel management evaluation reports.</p> <p style="padding-left: 40px;">b. Agency-level or Government-wide national and regional special program study reports.</p> <p style="padding-left: 40px;">c. All other personnel management evaluation and other types of reports.</p>	<p>PERMANENT. Break annually. Transfer to FARC periodically. Offer to NARS when 10 years old, <i>in 10-year blocks.</i></p> <p>Same as above.</p> <p>Break annually. Destroy 10 years after break.</p>
2.	<p>Working papers for Items 1a, b, and c above.</p> <p style="padding-left: 40px;">a. Agency-level national and regional personnel management evaluation reports.</p> <p style="padding-left: 40px;">b. Agency-level or Government-wide national and regional special program study reports.</p> <p style="padding-left: 40px;">c. All other personnel management evaluation and other types of reports.</p>	<p>Destroy after national compliance or local compliance is closed, whichever comes later.</p> <p>Destroy 1 year after issuance of national report, if no national or regional compliance is required. When compliance is required, destroy after national or regional compliance is closed, whichever comes later.</p> <p>Destroy after issuance of report if no compliance is required. When compliance is required, destroy after compliance is closed.</p>
3.	<p>Personnel management evaluation program (e.g., OPM Form 1045), and Fair Labor Standards Act (FLSA) statistics.</p>	<p>Break annually. Destroy 4 years after break.</p>
4.	<p>Position Classification Advisory Opinion File; consisting of position information provided by agency, results of any fact-finding done by OPM regional or central office, and the advisory opinion.</p>	<p>Break annually. Destroy upon cancellation or revision of related classification standard. <i>Do not transfer to FARC.</i></p>

Item No.	Title and Description of Records	Disposition
5.	DELETED (Third-party complaints of discrimination).	
6.	FLSA case files; concerning requests by individuals for compensation under the FLSA.	Break closed cases annually. Destroy 7 years after break.
7.	DELETED (Merit System Investigation Case Files).	