REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

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JOB NO. NC1-146-85-5

DATE RECEIVED 6-13-85

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM *(Agency or establishment)*: Merit Systems Protection Board

2. MAJOR SUBDIVISION

3. MINOR SUBDIVISION

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE EXT.	DATE	ARCHIVIST OF THE UNITED STATES
Lois Schwartz	653-7159		WITHDRAWN

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: ☐ is attached; or ☒ is unnecessary.

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE
4-3-85	Robert E. Taylor	Robert E. Taylor, Clerk of the Board

7. ITEM NO.	8. DESCRIPTION OF ITEM *(With Inclusive Dates or Retention Periods)*	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN *(NARS USE ONLY)*
1.	Training Records.	GRS 1/30a	
	a. Training Aids, including manuals, syllabus, visual aids, student handouts, etc. (1) One copy of each training aid developed. Destroy when superseded, obsolete or no longer needed.	NC1-146-85-2, Item #7	WITHDRAWN
2.	Budget Estimates and Justifications Files.	GRS 5/2a	
	a. Copies of budget estimates and justifications prepared as consolidated in the MSPB Headquarters budget office. Included are appropriation language sheets, narrative statements, and related schedules and data. Arranged chronologically. Less than one cu. ft. a year. Permanent. Offer to the National Archives in 5 year blocks when 10 years old.		WITHDRAWN
3.	Publications Files.	GRS 13/1a	
	a. Record copies maintained in the Office of the Legislative Counsel of each publication, poster, chart, regulation, booklet and similar material. Arranged chronologically and thereunder by type of record. Less than one cu. ft. a year.		WITHDRAWN

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
	Permanent. Offer to the National Archives in 10 year blocks when 20 years old.		
4.	Publications.	GRS 16/2	
	Reports and related documentation pertaining to management projects.		WITHDRAWN
	a. Record copy with supporting papers.		
	Destroy when 5 years old.		
5.	Management Improvement Reports.	GRS 16/5	
	Copies of reports submitted by MSPB Headquarters to the Office of Management and Budget, and related documentation.		WITHDRAWN
	Destroy when 5 years old.		
6.	Committee and Conference Files.	GRS 12/a (1) and b(1)(a)	
	a. Records relating to establishment, organization, membership and policy.		
	(1) Interagency and advisory committees. Arranged by committees, and thereunder chronologically. Less than one cu. ft. a year.		
	Permanent. Offer to the National Archives when 20 years old.		WITHDRAWN
	b. Records created by Committees.		
	(1) Agenda minutes, final reports, and related records.		
	(a) All records during the period when MSPB is sponsoring agency. Arranged chronologically. Less than one cu. ft. a year.		
	Permanent. Offer to the National Archives when 20 years old.		WITHDRAWN