REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   U.S. Office of Personnel Management

2. MAJOR SUBDIVISION
   Administration Group

3. MINOR SUBDIVISION
   Information Systems Plans & Policies Division

4. NAME OF PERSON WITH WHOM TO CONFER
   Charles R. Chesek

5. TEL. EXT
   632-7714

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency’s records; that the records proposed for disposal in this Request of [ ] page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☐ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE
   7/30/85

D. SIGNATURE OF AGENCY REPRESENTATIVE
   William C. Duffy

E. TITLE
   Chief, Information Systems Plans and Policies Division

F. DESCRIPTION OF ITEM
   (With Inclusive Dates or Retention Periods)

   The following material is maintained at the Federal Records Center, Suitland, Md., under accession #54A312 (attached) Similar material was authorized for disposal under NCI-146-82-2, (attached). The inclusion of this material on that job was overlooked.

   1 Civil Service Retirement Annuity Award Cards (1920-1948).

   NCI-146-82-2

G. SAMPLE OR JOB NO.

H. ACTION TAKEN

   GAO concurrence is not necessary. C.R. Chesek 7/30/85

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4