

**REQ FOR AUTHORITY
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

TO: **GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON 25, D. C.**

1. FROM (AGENCY OR ESTABLISHMENT)
 U. S. Civil Service Commission

2. MAJOR SUBDIVISION
 Bureau of Executive Manpower

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
 Frank B. Alderson, Jr.

5. TEL. EXT.
 632-4510

R-106

LEAVE BLANK

DATE RECEIVED
 06 JUL 1973.

DATE APPROVED

JOB NO.
 NN-174-001

NOTIFICATION TO AGENCY

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC
 LAW 91-287 DISPOSAL OF ITEMS MARKED "DISPOSAL
 APPROVED" IS AUTHORIZED.

8-14-73 *James B. Phelan*
 DATE ARCHIVIST OF THE UNITED STATES

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 1 pages are proposed for disposal for the reason indicated: ("X" only one)

- A** The records have ceased to have sufficient value to warrant further retention.
- B** The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

6/5/73 (Date)

Raymond J. Mondor
 Raymond J. Mondor (Signature of Agency Representative)

Acting Director, Bureau of Management Services (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	Career Executive Rosters. Inactive, Now contained in the Executive Inventory a. Career Executive Roster (Boxes 1-13) Retain 10 sample folders, GS-16, -17, -18. b. Interim Personnel Executive Locator (Boxes 16-18) Retain 10 sample folders, GS-15, -16, -17, and -18. c. Administrative records (Boxes 14, 15, 19) Retain correspondence, reports, printouts, procedural, instructional and historical material including policy and action statements for roster and locator matters, 1961-68.	Accession No. 71A-2746	

D. J. Phelan
 8/19/73