

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

Sitona

147

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Selective Service System

2. MAJOR SUBDIVISION
National Headquarters

3. MINOR SUBDIVISION
State Headquarters

4. NAME OF PERSON WITH WHOM TO CONFER
C. E. Boston

5. TEL. EXT.
343-7117

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED APR 9 1976	JOB NO. NC1-147-76-3
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
Date <i>5-7-76</i> <i>James P. O'Neil</i> Archivist of the United States	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

4/6/76
(Date)

[Signature]
(Signature of Agency Representative)

Admin. Services Division Manager
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>All existing records and all like records, which may be generated in the future, required to document court cases against <i>all violators</i> of the Military Selective Service Act.</p> <p>At present, these records include:</p> <ul style="list-style-type: none"> SSS Forms 112 and 112-A - Minutes of Local Board or Appeal Board SSS Form 120-A - Action by Appeal Board SSS Form 121 - Docket Book of Appeals SSS Form 201 - Notice of Induction Call on Local Board SSS Form 261 and 261-A - Delivery List <p>"Destroy after five years. Earlier destruction is authorized when administrative needs have been fulfilled." <i>(Excludes copies in violator's file folders)</i></p> <p><u>NOTE:</u> The retention period specified above constitutes a change in the retention of these records indicated in National Archives Job No. NN-171-145 and will provide a uniform disposal schedule for all violator-associated records and will eliminate "permanent retention" for SSS Forms 112 and 121.</p>		

Copy to Agency 5-11-76

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>The recent practice in Selective Service System has been to place copies of these violator-associated records, pertinent to each violator in his file folder, thus completely documenting each case and eliminating any requirement for long retention. <i>of file on violators maintained separately from the individual's folders.</i></p> <p>The General Counsel of the Selective Service System interposes no objection to the proposed disposal schedule for these records.</p>		