

## Request for Records Disposition Authority

Records Schedule Number DAA-0173-2020-0006  
Schedule Status Approved  
  
Agency or Establishment Federal Communications Commission  
Record Group / Scheduling Group Records of the Federal Communications Commission  
Records Schedule applies to Agency-wide  
Schedule Subject Connected Care Pilot Program/COVID-19 Telehealth Program  
Internal agency concurrences will be provided No

Background Information In March 2020, the Commission established a three-year, up to \$100 million Connected Care Pilot Program, to explore whether and how the Universal Service Fund (USF) can help defray health care providers' costs of providing connected care services, particularly to low-income Americans and veterans. The Commission has an interest in targeting funding towards geographic areas and populations most in need of USF support for connected care services.

The Connected Care Pilot Program is established under the Commission's authority under the Telecommunications Act and will provide universal service support for connectivity services (for patients and participating health care providers), network equipment necessary to make a supported service functional and information services necessary to provide connected care services. Eligible health care providers design their proposed pilot projects and submit an application, including information on the costs for which they are seeking funding. The Commission is responsible for reviewing and evaluating the applications and select pilot projects. The Universal Service Administrative Company (USAC) is responsible for administering the Connected Care Pilot Program, including reviewing funding requests, issuing funding commitments, reviewing reimbursement requests and issuing disbursements. Monies for the Connected Care Pilot Program are collected by USAC as directed by the FCC through contributions to the USF. Participating pilot projects will receive funding for a maximum three-year period for eligible services and network equipment.

Additionally, in March 2020, due to the ongoing novel Coronavirus 2019 disease (COVID-19) pandemic, the Commission also established the COVID-19 Telehealth Program. The COVID-19 Telehealth Program is funded through a \$200 million Congressional

appropriation under the under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, to immediately support eligible health care providers responding to the pandemic by providing funding for telecommunications services, information services, and connected devices necessary to provide critical connected care services whether for treatment of COVID-19 disease or other health conditions during the COVID-19 pandemic. The COVID-19 Telehealth Program is authorized under the CARES Act and is not a grant program. Eligible health care providers submit an application, including information on costs for which they are seeking funding. Funding is targeted to areas that are hardest hit by COVID-19 and where the funding would have the most impact on addressing the health care needs. Selected funding recipients receive a funding commitment, and then submit a request for reimbursement for eligible services and connected devices. The appropriated funds for the COVID-19 Telehealth Program were exhausted on July 8, 2020.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

## Outline of Records Schedule Items for DAA-0173-2020-0006

Sequence Number
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1	<b>Program Files</b> Disposition Authority Number: DAA-0173-2020-0006-0001
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## Records Schedule Items

Sequence Number						
1	<p><b>Program Files</b></p> <p>Disposition Authority Number      <b>DAA-0173-2020-0006-0001</b></p> <p>These records contain filings and submissions (e.g., FCC Forms and other documents for the reimbursement of funds, audits, and reports) for administering the COVID-19 Telehealth Program established pursuant to the CARES Act and the Connected Care Pilot Program established within the USF, including electronic records (databases) and, if applicable, PII. FCC Form 460 – Eligibility Determination and Registration Form, Letters of Agency or Letters of Authorization, Application and Request for Funding, Request for Reimbursement and Recordkeeping, Reporting, and Audits.</p> <p>Final Disposition                      <b>Temporary</b></p> <p>Item Status                                <b>Active</b></p> <p>Is this item media neutral?            <b>Yes</b></p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      <b>Yes</b></p> <p>Do any of the records covered by this item exist as structured electronic data?                            <b>Yes</b></p>					
	<table border="1"> <thead> <tr> <th data-bbox="354 1255 542 1283">Manual Citation</th> <th data-bbox="943 1255 1089 1283">Manual Title</th> </tr> </thead> <tbody> <tr> <td data-bbox="354 1304 927 1944"> <p>Section 254(h)(2)(A) of the Telecommunications Act of 1996 (1996 Act), 47 U.S.C. § 254(h)(2)(A), requires the Commission to “establish competitively neutral rules (A) to enhance, to the extent technically feasible and economically reasonable, access to advanced telecommunications and information services for all public and nonprofit .....health care providers...” The Coronavirus Aid, Relief, and Economic Security (CARES) Act, Pub. L. No 116-136, 134 Stat. 281 (2020) appropriated \$200 million to the Commission “to support efforts of health care providers to address coronavirus by providing telecommunications</p> </td> <td data-bbox="943 1304 1195 1335"> <p><b>Universal Service</b></p> </td> </tr> </tbody> </table>	Manual Citation	Manual Title	<p>Section 254(h)(2)(A) of the Telecommunications Act of 1996 (1996 Act), 47 U.S.C. § 254(h)(2)(A), requires the Commission to “establish competitively neutral rules (A) to enhance, to the extent technically feasible and economically reasonable, access to advanced telecommunications and information services for all public and nonprofit .....health care providers...” The Coronavirus Aid, Relief, and Economic Security (CARES) Act, Pub. L. No 116-136, 134 Stat. 281 (2020) appropriated \$200 million to the Commission “to support efforts of health care providers to address coronavirus by providing telecommunications</p>	<p><b>Universal Service</b></p>	
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services, information services, and devices necessary to enable the provision of telehealth services” during the pendency of the COVID-19 pandemic.

Disposition Instruction

Cutoff Instruction                      Cut off at the end of the calendar year from date filed or prepared

Transfer to Inactive Storage              No

Retention Period                      Destroy 10 year(s) after cut off or when no longer needed for business or audit purposes occurs, whichever is later

Additional Information

GAO Approval                      Not Required

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
09/17/2020	Certify	Antonia McGowan	Agency Records Officer	Office of the Managing Director - Performance Evaluation and Records Management
07/13/2021	Submit for Concurrence	Ann Gillette	Appraisal Archivist	National Archives and Records Administration - ACNR Records Management Services
07/14/2021	Return to Submitter	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
07/14/2021	Submit for Concurrence	Ann Gillette	Appraisal Archivist	National Archives and Records Administration - ACNR Records Management Services
07/30/2021	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
07/30/2021	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
08/04/2021	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist